



# The Municipal Corporation of the Town of Fort Erie

## By-law No. 15-2017

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### Being a By-law to Amend Fees and Charges By-law No. 40-09, as amended (2017 Review)

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**Whereas** By-law No. 40-09, as amended, was passed by the Municipal Council of The Corporation of the Town of Fort Erie on March 9, 2009, to establish fees and charges for various services provided by the Town of Fort Erie; and

**Whereas** Report No. CBC-02-2017 was considered at the Council-in-Budget-Committee meeting held on December 7, 2016, and subsequently authorized and approved by Council, to approve user fee changes exclusive of building permit fees, and the adjustment of building permit fees following a Public Meeting; and

**Whereas** pursuant to Section 7 of the *Building Code Act, 1992*, notice of a public meeting with respect to the proposed building permit fees was published in the Fort Erie Times on December 15, 2016; and

**Whereas** a public meeting was held on January 16, 2017, and no objections were received or presented to Council; and

**Whereas** it is necessary to make administrative amendments to certain Schedules to reflect departmental name changes on Schedules which were not previously amended in 2016 and move and re-name other Schedules to new departments, due to an internal departmental re-organization which took place in 2016; and

**Whereas** it is deemed desirable to further amend By-law No. 40-09 to approve new fees and charges, and changes to previously established fees and charges including building permit fees, but excluding development charges, and water and sewer rates and charges;

**Now therefore** the Municipal Council of The Corporation of the Town of Fort Erie enacts as follows:

1. **That** all Schedules having the heading "**Community & Development Services**" are replaced with the heading "**Planning & Development Services**", all Schedules having the heading "**Fire Services**" are replaced with the heading "**Fire & Emergency Services**", all Schedules having the heading "**Legal & Legislative Services**" are replaced with two (2) new headings "**Legal Services**" and "**Legislative Services**" with new Schedules as provided for herein, the heading "**Customer Services**" is added, and the heading "**Community Gaming Development Corporation**" is repealed.

2. That the following Schedules to By-law No. 40-09 as amended, are repealed:

**Schedule “CGDC-A” Gaming Licenses**

**Schedule “LLS-A” Business Licensing**

**Schedule “LLS-B” Dog Licensing Fees and Charges**

**Schedule “LLS-C” Fees for Services under the *Vital Statistics Act* and the *Marriage Act***

**Schedule “LLS-D” Fees for Services under the *Commissioner for Taking Affidavits Act***

**Schedule “LLS-E” Fees for Miscellaneous Services**

**Schedule “LLS-F” Encroachments on Municipal Road Allowances**

3. That the following Schedules to By-law No. 40-09 as amended, are repealed:

**Planning & Development Services**

**Schedule “CDS-A” Building Permit Fees & Charges**

**Schedule “CDS-B” Lot Grading, Sidewalk Repair & Tracking of Construction Debris Fees & Deposits**

**Schedule “PDS-C” Planning Applications, Development Related Services & Committee of Adjustment Application Fees**

**Schedule “CDS-D” Plumbing Fees**

**Schedule “CDS-E” Outdoor Patios on Municipal Land Fees & Charges**

**Schedule “CDS-F” Sign Permits**

**Fire & Emergency Services**

**Schedule “FIRE A” False Alarms**

**Schedule “FIRE-B” Service Fees & Charges**

**Financial Services**

**Schedule “FS-A” General Fees & Charges**

**Infrastructure Services**

**Schedule “IS-D” Cemetery Fees**

**Schedule “IS-F” Other Facility Rental Fees**

and replaced with the Schedules attached hereto as **Schedule “A”**, and the fees and charges contained therein are hereby authorized, approved, and established, effective upon passage of this by-law.

4. That By-law No. 40-09 as amended, is further amended by inserting immediately following Schedule “PDS-F”, the following Schedule:

**Schedule “PDS-G” Dog Licensing Fees and Charges**

attached hereto as **Schedule “B”**, and the fees and charges contained therein are authorized, approved and established, effective upon passage of this by-law.

5. **That** By-law No. 40-09 as amended, is further amended by inserting immediately following Schedule “FS-B”, the following Schedule:

**Schedule “FS-C” Gaming Licences**

attached hereto as **Schedule “C”**, and the fees and charges contained therein are authorized, approved and established, effective upon passage of this by-law.

6. **That** By-law No. 40-09 as amended, is further amended by inserting the following Schedule:

**Schedule “CS-A” Business Licensing Fees**

attached hereto as **Schedule “D”**, under the new heading “Customer Services”, and the fees and charges contained therein are authorized, approved and established, effective upon passage of this by-law.

7. **That** By-law No. 40-09 as amended, is further amended by inserting under the heading “**Legislative Services**”, the following Schedules:

**Schedule “LS-A”** Fees for Services under the *Vital Statistics Act* and the *Marriage Act*

**Schedule “LS-B”** Fees for Services under the *Commissioner for Taking Affidavits Act*

**Schedule “LS-C”** Fees for Miscellaneous Services

attached hereto as **Schedule “E”**, and the fees and charges contained therein are authorized, approved and established, effective upon passage of this by-law.

8. **That** By-law No. 40-09 as amended, is further amended by inserting under the heading “**Legal Services**”, the following Schedule:

**Schedule “LEGAL-A”** Encroachments on Municipal Road Allowances

attached hereto as **Schedule “F”**, and the fees and charges contained therein are authorized, approved and established, effective upon passage of this by-law.

9. **That** Section 1 of By-law No. 40-09 as amended, is further amended by re-arranging the headings as amended in Section 1 of this by-law, in alphabetical order, and by inserting the words:

a) “**Schedule “CS-A”** Business Licensing Fees”

under the new heading “**Customer Services**”,

b) “**Schedule “PDS-G”** Dog Licensing Fees and Charges”

under the heading “**Planning & Development Services**”, immediately following “Schedule “PDS-F” Sign Permits”,

c) “**Schedule “LS-A”** Fees for Services under the *Vital Statistics Act* and the *Marriage Act*, and

**“Schedule “LS-B”** Fees for Services under the *Commissioner for Taking Affidavits Act*, Schedule “LS-C” Fees for Miscellaneous Services under the new heading “Legislative Services”, and

**“Schedule “LS-C”** Fees for Miscellaneous Services

under the new heading **“Legislative Services”**, and

d) **“Schedule LEGAL-A”** Encroachments on Municipal Road Allowances

under the new heading **“Legal Services”**.

- 10. That** the Clerk of the Town is authorized to effect any minor modifications, corrections or omissions solely of an administrative, numerical, grammatical, semantical or descriptive nature to this by-law or its schedules after the passage of this by-law.

**Read a first, second and third time and finally passed this 23<sup>rd</sup> day of January, 2017.**

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Mayor

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Clerk

I, Laura Bubanko, the Clerk, of The Corporation of the Town of Fort Erie certifies the foregoing to be a true copy of By-law No. 15-2016 of the said Town. Given under my hand and the seal of the said Corporation, this                      day of                      , 20

**SCHEDULE "PDS-A"**

to By-law 40-09

**PLANNING & DEVELOPMENT SERVICES****Building Permit Fees & Charges**

The *Building Code Act*, 1992 S.O. 1992, c.23, as amended, provides municipalities with authority to establish and impose fees and charges.

**The following fees shall NOT be adjusted annually based on the Statistics Canada, Consumer Price Index (CPI).**

Building Classifications and Fee Charges	Building Permit Fees	
	Cost (per square foot)	Flat Rate
<b>Group A Assembly Occupancy</b> School, church, restaurant, daycare, hall, transit, recreation facility Owner/Leasehold renovation	<b>\$1.43</b> <b>\$0.86</b>	
<b>Group B Institutional Occupancy</b> Hospital, retention facility, nursing home, etc. Owner/Leasehold renovation	<b>\$1.55</b> <b>\$0.97</b>	
<b>Group C Residential Occupancy</b> One family, semi-detached, multiple unit dwelling, hotel, motel, etc.	<b>\$1.16</b>	
<b>Group D Business/Personal Services Occupancy</b> Office, bank, medical office, etc. Owner/Leasehold renovation	<b>\$1.30</b> <b>\$0.81</b>	
<b>Group E Mercantile Occupancy</b> Store, shopping mall, plaza, shop, market, retail, etc. Owner/Leasehold renovation	<b>\$1.13</b> <b>\$0.66</b>	
<b>Group F Industrial Occupancy</b> Industrial mall, shop, etc. Industrial building with no partitions Owner/Leasehold renovation	<b>\$0.87</b> <b>\$0.66</b> <b>\$0.66</b>	
<b>Special Categories/Occupancy</b> Farm building, greenhouse Air supported structure Tent, temporary fabric structure Multiple tents, same property	<b>\$0.18</b> <b>\$0.18</b>	<b>\$154.00</b> <b>\$308.00</b>
<b>Miscellaneous Residential</b> Garage, carport, covered deck/porch Uncovered deck/porch, shed/accessory building Sunroom/solarium	<b>\$0.41</b> <b>\$0.41</b> <b>\$0.80</b>	

## Schedule "A" to By-law No. 15-2017

### Schedule "PDS-A" Page 2

<b>Alteration - Group C Residential</b>		
Unfinished basement (new foundation and crawl space)	<b>\$0.41</b>	
Roof structure (replace roof or add new roof)	<b>\$0.18</b>	
Gut renovation	<b>\$0.87</b>	
Interior alteration	<b>\$0.51</b>	
Finished basement	<b>\$0.67</b>	
Fireplace, woodstove		<b>\$128.00</b>
<b>Demolition</b>		
Building less than 3,000 sq.ft.		<b>\$128.00</b>
Other demolition	<b>\$0.06</b>	
<b>Pool</b>		
Public pool		<b>\$370.00</b>
Inground pool		<b>\$158.00</b>
Above ground pool		<b>\$128.00</b>
<b>Change of Use</b>		
Change of use of a building or part thereof where no construction required.		<b>\$128.00</b>
<b>Occupancy</b>		
Authorize occupancy of an unfinished building or part thereof		<b>\$185.00</b>
<b>Transfer</b>		
Transfer of permit to new owner		<b>\$128.00</b>
<b>Designated Structure</b>		
Retaining wall, pedestrian bridge, crane, runway:		
Greater of:		
Per \$1000 construction value		<b>\$ 13.23</b>
OR Minimum Permit Fee		<b>\$128.00</b>
Other designated structure		<b>\$128.00</b>
<b>Special Request</b>		
Preliminary site inspection prior to application		<b>\$206.00</b>
Non-routine inspections after hours		<b>\$206.00</b>
<b>Miscellaneous Permit</b>		
Moving (Relocation of Building)		<b>\$128.00</b>
Gasoline/Oil Storage Tank/Fuel Pump		<b>\$128.00</b>
Other (Any other Permit not categorized) (per \$1000 construction value)		<b>\$ 13.23</b>
<b>Minimum Permit Fee</b>		<b>\$128.00</b>
<b>After Hours Service</b> (Dedicated Processing of Permit After Regular Work Hours)		
Single Family Dwelling (New, Renovations or additions)		<b>\$500.00</b>
Minor Projects (wherein Minimum Permit Fee applies)		<b>\$250.00</b>
All other Projects		<b>\$750.00</b>
<b>Re-inspection</b> when previous inspection not remedied		<b>\$ 77.00</b>

**Schedule “A” to By-law No. 15-2017**

**Schedule “PDS-A” Page 3**

<b>Revision or Amendment to a Permit</b> (cost per hour)		<b>\$ 51.00</b>
<b>Compliance Letter</b> - not associated with a permit (per property)		<b>\$ 77.00</b>
<b>Demolition and Build Agreement</b> (includes registration fee)		<b>\$763.00</b>
<b>Conditional Building Permit Agreement</b> (includes registration fee)		<b>\$763.00</b>
<b>Spatial Separation Agreement</b> (includes registration fee)		<b>\$547.00</b>
<b>Release of Building related Agreements</b> (includes registration fee)		<b>\$300.00</b>

<b><u>REFUND OF FEES</u></b>	
<b><u>Status of Permit Application</u></b>	<b><u>Eligible for Refund</u></b>
<ul style="list-style-type: none"> <li>Application filed. No processing or review of plans or documents submitted.</li> </ul>	<b>80%</b>
<ul style="list-style-type: none"> <li>Application filed. Plans reviewed.</li> </ul>	<b>60%</b>
<ul style="list-style-type: none"> <li>Permit Issued.</li> </ul>	<b>40%</b>
<ul style="list-style-type: none"> <li>Additional Deduction for each field inspection performed.</li> </ul>	<b>10%</b>
<ul style="list-style-type: none"> <li>Permit valued at the minimum permit fee.</li> </ul>	<b>0%</b>
<p>Where construction has commenced prior to the issuance of a building permit, the application will be subject to an additional fee equal to the permit fee for the construction completed.</p>	
<p>If the work regulated by the permit cannot be described otherwise, the permit application fee shall be \$13.23 for each \$1,000 of estimated value of construction. The estimated value of construction shall be determined by the Chief Building Official.</p>	
<p>The dwelling square foot (*) rate does not include any covered porches, decks or attached garages. They shall be charged separately at their current rate.</p>	
<p>* square foot is the gross area of all floors above grade measured from the outer face of exterior walls, unless noted otherwise. Mezzanines, lofts and habitable attics are included. Where there is no floor or exterior walls for the project, square foot is the greatest horizontal area of the structure. There are no deductions from the gross floor area for openings such as stairs, elevators, shafts, etc.</p>	

**PLANNING & DEVELOPMENT SERVICES****Lot Grading, Sidewalk Repair  
& Tracking of Construction Debris Fees & Deposits**

The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to establish and impose fees and charges.

The following fees shall **NOT** be adjusted annually based on the Statistics Canada, *Consumer Price Index (CPI)*.

<b>Sidewalk Repair Deposit</b>	<b>\$ 500.00</b>
<b>Tracking of Construction Debris Deposit</b>	<b>\$ 500.00</b>
<b>Subdivider's Grading Deposit</b>	(a) \$200.00 per lot or \$1,000.00 per acre of blocks within the Plan of Subdivision.  (b) Maximum deposit of \$20,000.00 for the entire Subdivision or Phase.
<b>Lot Grading Deposit</b> (for new dwellings, accessory buildings, inground pools, and additions thereto)	(a) \$2,500.00 per lot for TARION registered Builders  (b) \$5,000.00 per lot for builders of new homes who are not registered with TARION.
<b>Revisions to Lot Grading Plan Deposit</b>	<b>\$ 300.00</b> with submission of proposed Lot Grading Plan.
<b>Lot Grading Deposit Transfer Fee</b>	<b>\$ 50.00</b>
<b>Lot Grading Review Fee</b>	<b>\$ 80.00</b> (applicable to proposed development applications in plans of subdivision which do not have Master Grade Control Plans, and applications for buildings and pools requiring permits, as required.)
<b>Fill &amp; Site Alteration Permit</b>	<b>\$ 100.00</b> minimum <b>\$ 500.00</b> maximum (at the discretion of the Director, Planning & Development Services)



Demolition Deposit	\$1,000.00
<p><b><u>Security</u></b></p> <p>(a) Notwithstanding the Lot Grading Deposit and Revisions to Lot Grading Plan Deposit established above, any TARION Builder building homes in the Town of Fort Erie may submit an Irrevocable Standby Letter of Credit to the Corporation of the Town of Fort Erie in the amount of Ten Thousand Dollars (\$10,000) plus a cash deposit of Five Thousand Dollars (\$5,000) which:</p> <ul style="list-style-type: none"><li>(i) may be drawn down to cover the cost of lot grading, and</li><li>(ii) shall be the only deposit required of such home builder irrespective of the number of homes or residential lots being developed by that Builder in subdivisions that have not been assumed by the Town, and</li><li>(iii) shall also suffice for any damage to sidewalks, curb cuts or spillage of debris on Town highways that may be required under the provisions of By-law No. 143-92 as amended, and</li><li>(iv) shall comply with provisions of the Town's Tendering Policy By-law in force from time to time.</li></ul> <p>(b) When it is necessary for the Town of Fort Erie to draw upon the securities, the cash deposit shall be drawn upon first and the Builder shall replace the funds to ensure a cash security level of Five Thousand Dollars (\$5,000) at all times prior to the issuance of any permits.</p> <p>(c) When a Builder fails to comply with the Lot Grading Policy, future applications for building permits will be subject to a Lot Grading Deposit of Five Thousand Dollars (\$5,000) per lot until all outstanding lot grading issues for that Builder are resolved.</p>	

**SCHEDULE "PDS-C"**

to By-law 40-09

**PLANNING & DEVELOPMENT SERVICES****Planning Applications, Development Related Services  
& Committee of Adjustment Application Fees**

The *Planning Act*, R.S.O. 1990, c.p.13, as amended, provides municipalities with authority to establish and impose fees and charges.

The following fees shall be adjusted annually based on the Statistics Canada *Consumer Price Index* (CPI), *save and except those identified with "NCPI"*.

**Planning Applications & Development Related Services**

<b>PLANNING APPLICATION</b>	<b>FEE</b>
<b>Subdivision/Condominium Application</b>	<b>\$7,962.00</b> Draft Plan Application, Plan of Condominium and Condominium Conversion ( <b>plus \$50 per lot after the 1<sup>st</sup> 50 lots and/or blocks</b> ) <b>\$1,225.00</b> Pre-consultation Fee (discounted from full application) <b>\$ 613.00</b> Re-circulation
<b>Final Subdivision Agreement Processing</b>	<b>\$4,287.00</b>
<b>Subdivision Engineering Plan Review</b>	(discounted from full engineering fees) <b>\$ 1,540.00</b> for plans 3 to 10 lots <b>\$ 3,080.00</b> for plans 11 to 20 lots <b>\$ 6,264.00</b> for plans 21 to 40 lots <b>\$12,322.00</b> for plans over 40 lots
<b>Amendment to Subdivision Agreement</b>	<b>\$2,317.00</b> (plus legal costs)
<b>Modification to Draft Approval</b>	<b>\$1,750.00</b> (no circulation) <b>\$3,970.00</b> (with circulation)
<b>Draft Plan Extension</b>	<b>\$1,000.00</b>
<b>Site Plan Application</b>	<b>\$3,674.00</b> - Minor <b>\$7,059.00</b> - Major <b>\$ 538.00</b> Pre-consultation (discounted from full application)
<b>Site Plan Engineering Plan Review</b>	(Discounted from full engineering fees) <b>\$1,232.00</b> for plans under 1,000 square metres <b>\$1,849.00</b> for plans 1,000 to 1,999 square metres <b>\$2,772.00</b> for plans 2,000 to 2,999 square metres <b>\$3,799.00</b> for plans 3,000 to 3,999 square metres <b>\$7,598.00</b> for plans over 4,000 square metres

Schedule "A" to By-law No. 15-2017

Schedule "PDS-C" Page 2

<b>Site Plan Revision &amp; Amendment</b>	<b>\$ 719.00</b> without Site Plan Agreement
<b>Development Agreement</b> <b>Pre-servicing Agreement</b>	<b>\$2,513.00</b> (plus legal costs)
<b>Amendment to Site Plan Agreement</b> <b>Amendment to Development Agreement</b>	<b>\$1,225.00</b> (plus legal costs)
<b>Assumption Agreement associated with a Plan of Condominium</b>	<b>\$1,225.00</b> (plus legal costs)
<b>All other Assumption Agreements</b>	<b>\$232.00</b> (plus registration costs)
<b>Other Agreements arising out of conditions of Consent or other Planning Act approvals</b>	<b>\$ 500.00 minimum (NCPI)</b> <b>\$2,000.00 maximum (NCPI)</b> (at the discretion of Town Solicitor or in his absence, CAO or designate)
<b>Legal Costs Deposits</b> <b>Site Plan Agreement</b> <b>Development Agreement</b> <b>Subdivision Agreement</b>	<b>\$2,565.00 (NCPI)</b> <b>\$2,565.00 (NCPI)</b> <b>\$2,565.00 (NCPI)</b>
<b>Town Solicitor Legal Costs</b> <b>Site Plan Agreement</b>  <b>Development Agreement</b>  <b>Subdivision Agreement</b>	<b>\$1,849.00</b> <b>\$ 771.00</b> (preparation & registration of Agreement only) <b>\$1,849.00</b> <b>\$ 771.00</b> (preparation & registration of Agreement only) <b>\$2,567.00</b>
<b>Zoning By-law Amendment</b>	<b>\$3,161.00</b> Minor Application <b>\$7,901.00</b> Major Application <b>\$ 805.00</b> Pre-consultation (discounted from full application) <b>\$ 613.00</b> Re-circulation
<b>Official Plan Amendment</b>	<b>\$7,313.00</b> <b>\$1,073.00</b> Pre-consultation (discounted from full application) <b>\$ 613.00</b> Re-circulation
<b>Combined Official Plan &amp; Zoning Amendment</b>	<b>\$8,341.00</b> <b>\$1,234.00</b> Pre-consultation (discounted from full application) <b>\$ 613.00</b> Re-circulation
<b>Review of Regional Policy Plan Amendment</b>	<b>\$1,611.00</b> small <b>\$5,367.00</b> large
<b>Telecommunications Tower</b>	<b>\$1,370.00</b> With public consultation <b>\$ 317.00</b> Without public consultation

Removal of Part Lot Control Validation Order By-law Removal of Holding Provision Supplemental Administrative Report**	\$ 699.00 <b>**Addendum to Administrative Technical Report</b> If an Addendum to a Technical Report is required to address additional issues raised concerning an application, the applicant, prior to further consideration of the matter shall pay this fee to the Town.
<b>Zoning Compliance Letters:</b>	
<b>Simple Letter</b> (confirms Official Plan and Zoning By-law designations, and existing and/or proposed <u>use</u> does or does not conform)	\$ 70.00
<b>Simple Letter Accelerated Service</b> (1 to 2 days response)	\$ 140.00
<b>Detailed Letter</b> (Simple Letter plus confirms buildings & other site characteristics conform to current designations)	\$ 188.00
<b>Detailed Letter Accelerated Service</b> (1 to 2 days response)	\$ 376.00
<b>Inspection and Compliance Letter</b> (Development, Subdivision, Site Plan Agreement)	\$ 243.00
<b>Deeming By-law</b>	\$ 557.00
<b>Dedication of One Foot Reserves</b>	\$ 306.00 (includes registration costs)
<b>Conveyance of lands for Reserves</b>	\$ 306.00 (includes registration costs)
<b>Easement, or partial or full release</b>	\$ 306.00 (includes registration costs)
<b>Road Widening Conveyance</b>	\$ 380.00 (includes registration costs)
<b>Partial Release of Subdivision/ Development Agreement</b>	\$1,155.00 (plus registration costs)
<b>Consent to Release Restrictions, Options, Inhibiting Orders</b>	\$ 306.00 per consent (includes registration costs)
<b>Consent to registrations re: Inhibiting Orders (subsequent to initial development)</b>	\$ 108.00
<b>Servicing Agreement</b>	\$2,513.00 (plus registration costs)
<b>Lot Grading Agreement</b>	\$ 306.00 (includes registration costs)
<b>Minor Variance from Fence By-law Regulations</b>	
Application Fee	\$ 437.00
Appeal Fee	\$ 437.00

## Schedule "PDS-C" Page 4

Urban Tree Contribution (per tree required as a part of Consent Application approval, to create a new lot(s))	\$ 500.00 (per tree required)
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**Committee of Adjustment Application Fees**

<b>Minor Variance</b>	<p>\$ 892.00* (single, semi detached or duplex dwelling) OR  \$1,682.00* (constructing single, semi detached or duplex dwelling without building permit)  \$1,126.00* (multiple dwelling, commercial and industrial) OR  \$2,235.00* (constructing multiple dwelling, commercial and industrial without building permit)</p> <p>Full fee for first application plus 50% of fee per additional application. (Multiple applications within Plan of Subdivision/Condominium)</p>
<b>Consent</b>	<p><b>Residential:</b>  \$1,293.00* per lot and  \$ 166.00 per easement  \$ 211.00 <b>Pre-consultation</b> (discounted from full application)</p> <p><b>Commercial/Industrial/Institutional:</b>  \$1,682.00* per lot and  \$ 228.00 per easement  \$ 269.00 <b>Pre-consultation</b> (discounted from full application)</p>
	<p><b>Boundary Adjustment:</b>  \$ 962.00* Residential  \$1,098.00* Commercial/Industrial/Institutional  \$ 161.00 <b>Pre-consultation</b> (discounted from full application)</p> <p><b>Deed Certification: \$ 166.00</b></p>
<b>Special Hearing</b>	\$ 576.00
<b>Adjournment Fee</b>	50% of application fee
<b>Request Change in Condition of Consent</b>	\$ 333.00
	<i>* Includes surcharge of \$10.00 for Lot Identification Poster</i>

**All Planning & Committee of Adjustment Applications**

Ontario Municipal Board Appeal & Hearing (with Council support)	\$2,324.00 (plus all planning, engineering and legal fees) ** <i>See below</i>
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\*\* If an Ontario Municipal Board Appeal is lodged as a result of a By-law and/or Approval of the Council or Committee of Adjustment arising from any application listed above, this fee shall be paid to the Town by the applicant within 14 days after the date of the notice of Appointment of Hearing. The applicant must also remit to the Town all costs incurred by the Town in association with the appeal for planning, engineering and legal fees. Failure to submit the requisite fee may result in Counsel not appearing before the Ontario Municipal Board in support of the matter.

## Schedule “A” to By-law No. 15-2017

### Schedule “PDS-C” Page 5

Notwithstanding the foregoing Fees, the Council of the Town of Fort Erie and the Committee of Adjustment of the Town of Fort Erie may waive all or part of the prescribed fees where Council or the Committee is satisfied that it would be unreasonable to require payment and such waiving shall be at the sole discretion of the Council or the Committee.

The following fee shall **NOT** be adjusted annually based on the Statistics Canada *Consumer Price Index (CPI)*, *save and except those identified with “NCPI”*.

<b>By-law Enforcement Administrative Fee – Repeat Complaints</b> (Charged to property owner in violation of By-law)	<b>\$150.00</b>
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**SCHEDULE "PDS-D"**

to By-law 40-09

**PLANNING & DEVELOPMENT SERVICES****PLUMBING FEES**

The *Building Code Act*, S.O. 1992, c.23, as amended, provides municipalities with authority to establish and impose fees and charges.

The following fees shall **NOT** be adjusted annually based on the Statistics Canada, *Consumer Price Index (CPI)*.

**Plumbing, Drain & Sewer Permit**

i. <b>Single Family Dwelling</b>	Flat rate <b>\$84.00</b> plus applicable fees for storm building sewer, sanitary building sewer and waterline.
ii. <b>Semi-Detached, Row House or other multiple residential where each individual unit has its own separate service.</b>	Flat rate <b>\$84.00</b> per unit plus applicable fees for storm building sewer, sanitary building sewer and waterline.
iii. <b>Multiple Dwelling and Apartment, Motel and any other residential unit which is served by a single service.</b>	Flat rate <b>\$55.00</b> per unit plus applicable fees for storm building sewer, sanitary building sewer, waterline and internal storm leader.
iv. <b>Commercial, Industrial, Government, Institutional and any other building or structure not specifically provided for above.</b>	<b>\$112.00</b> fee plus additional <b>\$6.00</b> per fixture plus applicable fees for storm building sewer, sanitary building sewer, waterline, internal rainwater leader.

**Permit Fee for New:**

Storm Building Sewer	<b>\$46.00</b>
Sanitary Building Sewer	<b>\$46.00</b>
Waterline/Service	<b>\$46.00</b>
Internal Rain Water Leader	<b>\$22.00</b>
Manhole or Catch Basin	<b>\$22.00</b>

<b>Private Surface Water Collection System for parking area or surrounding grounds.</b>	Flat rate <b>\$46.00</b> plus applicable manhole and catch basin fee.
<b>Permit Fee for alteration, relocation or extension of existing plumbing.</b>	<b>\$46.00</b> plus applicable fee for storm building sewer, sanitary building sewer, waterline.
<b>Re-inspection Fee due to faulty or defective work or due to work not being ready for inspection.</b>	<b>\$77.00</b> for each call back.

**Fees for Connection to Watermain, Sanitary Sewer or Storm Sewer**

- a) **Road Trench Cut Final Reinstatement Fees per Metre of Road Trench Cut –  
Applicable to all connection permits**

<b>Table 1</b>	<b>Single Lot</b>		<b>Two Lots Side by Side</b>
<b>Road Surface</b>	<b>Single Service</b>	<b>Double Service</b>	<b>Two Double Service Trench</b>
Surface Treated	<b>\$ 19.50</b>	<b>\$ 39.00</b>	<b>\$ 69.00</b>
Cold Mix Asphalt (Seal with Surface Treatment)	<b>\$ 19.50</b>	<b>\$ 39.00</b>	<b>\$ 69.00</b>
Hot Mix Asphalt	<b>\$109.00</b>	<b>\$188.00</b>	<b>\$309.00</b>

Example: Fee to reinstate trench cut from installation of watermain and sanitary sewer connections across a 6.5m wide asphalt road: 6.5m x \$188.00/m = \$1,222.00

- b) **Watermain Commissioning of Site Servicing for Extensions/Replacements**

Up to 200 metres long	<b>\$519.00</b> (flat rate)
Greater than 200 metres	Flat Rate as above for first 200 metres Plus <b>\$1.95</b> per metre thereafter

Example: 300 metres in length would be charged \$500.00 flat rate for first 200 metres plus \$1.90 per metre for additional 100 metres (\$500.00 + \$190.00 = \$690.00)

**The following fees shall be adjusted annually based on the Statistics Canada, Consumer Price Index (CPI).**

- c) **Water, Sanitary Sewer and Storm Sewer Service Connection  
Asphalt Cut of New Pavements**

Roads with new Asphalt Overlay (within 5 years)	<b>\$ 601.00</b>
Newly Reconstructed Roads (within 5 years)	<b>\$1,201.00</b>

**Fees set out in Sections a), b), and c) above shall be paid prior to permit approval.**



**SCHEDULE "PDS-E"**  
to By-law No. 40-09

**PLANNING & DEVELOPMENT SERVICES**

**Outdoor Patios on Municipal Land Fees & Charges**

The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to establish and impose fees and charges.

The following fees shall be adjusted annually based on the Statistics Canada *Consumer Price Index (CPI)*.

Category	Description	Fee
Application for Outdoor Patio on Municipal Land Permit:	Major	\$526.00
	Minor	\$211.00
	Renewal	\$106.00
<p>"Major" means a patio composed of temporary decking, delineator, tables, chairs and other patio furniture. "Minor" means a patio composed of a delineator, tables, chairs and other patio furniture. "Renewal" means re-establishment of the same patio set-up as the previous patio season.</p>		
The following fee (deposit) shall <u>NOT</u> be adjusted annually based on the Statistics Canada <i>Consumer Price Index (CPI)</i> .		
Removal/Damage Deposit		\$1,000.00

**SCHEDULE "PDS-F"**  
**to By-law No. 40-09**

**PLANNING & DEVELOPMENT SERVICES**

**SIGN PERMITS**

The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to establish and impose fees and charges.

The following fees shall be adjusted annually based on the Statistics Canada *Consumer Price Index (CPI)*.

Category	Fee
Portable Sign Permit Fee	\$112.00
Permit Fee (per square metre)	\$21.00 per square metre or part thereof (\$1.95 per square foot)
Minimum Sign Permit Fee	\$112.00
Sign Permit Renewal Fee	\$79.00
Sign Encroachment Permit Fee	\$158.00
Sign Removal Fee	\$131.00
Return of Removed Sign Fee	\$131 (plus associated storage costs)
Minor Variance Application from Sign By-law Fee	\$421.00
Appeal of Minor Variance Decision Fee	\$421.00

**SCHEDULE "FIRE-A"**

to By-law 40-09

**FIRE & EMERGENCY SERVICES**

**False Alarm Charges**

The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to establish and impose fees and charges.

The following fees shall **NOT** be adjusted annually based on the Statistics Canada *Consumer Price Index (CPI)*.

<b>First False Alarm</b>	<b>NO CHARGE</b> - Fire Prevention to follow-up and determine why
<b>Second False Alarm</b>	<b>NO CHARGE</b> - Fire Prevention to follow-up and determine why and send a letter indicating potential financial implications
<b>Third False Alarm</b>	<b>NO CHARGE</b> - Final Notice sent by registered mail
<b>Fourth False Alarm</b>	Invoice for <b>\$375.00</b>
<b>Fifth False Alarm</b>	Invoice for <b>\$475.00</b>
<b>Sixth False Alarm</b>	Invoice for <b>\$575.00</b>
<b>Seventh False Alarm</b>	Invoice for <b>\$675.00</b>
<b>Eighth False Alarm</b>	Invoice for <b>\$775.00</b>
<b>Ninth False Alarm</b>	Invoice for <b>\$875.00</b>
<b>Tenth False Alarm</b>	Invoice for <b>\$1,675.00</b>
<b>Each alarm after the Tenth</b>	Invoice for <b>\$1,675.00</b>

The foregoing fees will only be implemented when it is determined by the Fire Chief of the Town of Fort Erie that the false alarms were preventable, improperly installed and/or maintained, or was a malicious act by an individual. The totals shall be calculated cumulatively, with each false alarm to be subtracted from the total, twelve (12) months after its occurrence.

**SCHEDULE "FIRE-B"**  
to By-law 40-09

**FIRE & EMERGENCY SERVICES**

**Service Fees & Charges**

The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to establish and impose fees and charges.

The following fees shall be adjusted annually based on the Statistics Canada *Consumer Price Index (CPI)*, save and except *MTO Rates* and those identified with "*NCPI*".

CATEGORY	DESCRIPTION	FEE
<b>File Search</b>	Letter of Compliance	\$ 83.15
	Insurance Company Report	\$ 83.15
	Hard copy of a Fire Report	\$ 11.31
	L.L.B.O. Letter of Compliance	\$ 83.15
<b>On Site Inspection:</b>	Residential & Rooming or House (Group Home)	\$ 116.21
	Multi-unit (apartment) (1-4 units)	\$ 194.00
	Each unit after 4 units (per unit)	\$ 43.69
<b>Commercial and Industrial (On Site Inspection)</b>	First 10,000 sq.ft. or any part thereof	\$ 220.71
	Additional 5,000 sq. ft. or part thereof	\$ 43.69
<b>Multi-Unit (Hotel/Motel) (On Site Inspection)</b>	1 – 10 units	\$ 220.71
	Over 10 units – per unit	\$ 33.01
<b>User Facility Program</b>	Liability Insurance ( <i>NCPI</i> )	\$ 100.00
<b>Photograph</b>	3.5" x 5" (each)	\$ 5.00
<b>Private Home Day Care</b>	On Site	\$ 110.94
<b>Accreditation Inspection</b>	Daycare Centre	\$ 133.24
	Care & Treatment Occupancy	\$ 194.00
	Retirement Home	\$ 194.00
<i>(Inspections that are required to be performed by the Fire Department pursuant to any Town of Fort Erie business licencing by-law in force from time to time, are not subject to the additional fees listed under Accreditation Inspections.)</i>		
<b>Compliance Evaluation</b>	Long Term Care Facility (required by the Fire Marshall's Office)	\$ 211.00
<b>Public Hall Inspection and Occupant Load</b>		\$ 100.22
<b>Fireworks Inspection and Approval:</b>	<b>Commercial Business:</b>	
	Site Inspection shooting (per inspection)	\$ 220.71
	Site Inspection sale and storage (per inspection)	\$ 220.71
	<b>Not-for-Profit Event (maximum one (1) week sale period:</b>	
	Site Inspection shooting (per inspection)	\$ 128.38
	Site Inspection sale and storage (per inspection)	\$ 128.38

## Schedule "A" to By-law No. 15-2017

## Schedule "FIRE-B" Page 2

<b>Bingo Hall Issuance of Licence Inspection:</b>	Yearly	\$ 265.49
<b>Propane Facility RSMP Approval:</b>	Review of Risk Safety Management Plan for TSSA licence application	<b>Cost</b>
<b>Legal Marihuana Grow Operation Inspection</b>	Residential	\$ 237.16
	Commercial	\$ 474.09
<b>Illegal Marijuana Grow Operation Inspection</b>	Residential or Commercial	\$1,844.00
<b>Fire Suppression</b>	Fire watch at suspicious fire (per hour)	\$ 58.69
<b>Secure Building:</b>		<b>Cost</b>
<b>Response to Vehicle Fire or Extrication (Non-Resident):</b>	MTO Rate - Per vehicle – 1 <sup>st</sup> hour	\$ 450.00
	MTO Rate - Per vehicle, per 30 minutes thereafter	\$ 225.00
<b>Out of Control Fire:</b>	MTO Rate - Per vehicle – 1 <sup>st</sup> hour	\$ 450.00
	MTO Rate - Per vehicle, per 30 minutes thereafter	\$ 225.00
<b>Prohibited Open Air Burning – Repeat Offender</b>	MTO Rate - Per vehicle – 1 <sup>st</sup> hour	\$ 450.00
	MTO Rate - Per vehicle, per 30 minutes thereafter	\$ 225.00
<b>On-Site Standby:</b>	MTO Rate - Per vehicle – 1 <sup>st</sup> hour	\$ 450.00
	MTO Rate - Per vehicle, per 30 minutes thereafter	\$ 225.00
<b>Clean up after a fire:</b> (not overhaul) (4 man crew)	MTO Rate - Per vehicle – 1st hour	\$ 450.00
	MTO Rate - Per vehicle, per 30 minutes thereafter	\$ 225.00
<b>Hazardous materials clean up and/or mitigation</b>	MTO Rate - Per vehicle – 1 <sup>st</sup> hour	\$ 450.00*
	MTO Rate - Per vehicle, per 30 minutes thereafter * Additional direct costs plus overhead may apply	\$ 225.00*
<b>Extraordinary Expenses:</b>	The Fire Chief may recover extraordinary expenses incurred to control or eliminate an emergency or to investigate the cause, such as retaining private contractors, renting special equipment, and using unusual consumable materials.	<b>Cost</b>
<b>Combination Smoke and Carbon Monoxide Alarm</b>	Supply and Installation (NCPI)	\$ 50.00
<b>Fire Prevention Assistance:</b>	Per hour	\$ 67.16
<b>Training Officer Assistance:</b>	Per hour	\$ 67.16
<b>Boat Service:</b>	Per hour (plus 1 hour daily for servicing)	\$ 91.75
<b>Use of Fire Safety Education Trailer (Users, outside of Fort Erie):</b>	Includes Fort Erie Fire Department employee to accompany and for transportation of the "Fire Safety House" to and from Fort Erie	\$ 447.74 /per day
	Mileage for transportation of the "Fire Safety House" to and from Fort Erie	\$ 0.75 /per km

## Schedule "FIRE-B" Page 3

<b>Use of Fire Training Facility: (per day)</b>	Use of the Fire Training Centre which includes without limitation, the Training Tower, the Pumping Station Unit and the equipment, materials and facilities therein, used or intended for use in the operation of any part of the Fire Training Centre	<b>\$ 447.74</b>
	Use of the classroom only	<b>\$ 58.60</b>
<i>(The Fire Chief is delegated authority to waive or adjust the daily fee for joint training and reciprocal training exercises.)</i>		
<b>Fire Course Training</b>	For Non-Town of Fort Erie Personnel	<b>Cost</b>
<b>Rental of Frerotte-Wells Memorial Hall (Central Fire Station)</b> <i>(Rental includes tables and chairs)</i>	Active or Retired Firefighter	<b>No Charge</b>
	Town of Fort Erie Function	<b>No Charge</b>
	<b>Community Hall (per event):</b>	
	Up to 3 hours, no alcohol	<b>\$ 52.00</b>
	Over 3 hours, no alcohol	<b>\$ 106.00</b>
	Over 3 hours, with kitchen, no alcohol	<b>\$ 158.00</b>
	Over 3 hours, with kitchen, alcohol served	<b>\$ 211.00</b>
	<b>Community Hall and Training Room (per event):</b>	
	Up to 3 hours, no alcohol	<b>\$ 106.00</b>
	Over 3 hours, no alcohol	<b>\$ 158.00</b>
	Over 3 hours, with kitchen, no alcohol	<b>\$ 211.00</b>
	Over 3 hours, with kitchen, alcohol served	<b>\$ 263.00</b>
	<b>Smart Serve Bartender:</b>	
	All alcohol events require at least one Firefighter Smart Serve Bartender in attendance or provision of bar service by the Fire Department Association. "Bar service" means the supply and sale of alcohol and retention of proceeds thereof.	
	Provision of Bar Service by Firefighter Smart Serve Bartender (supply and sale of alcohol and retention of proceeds)	<b>\$ 52.00</b>
	Smart Serve Bartender provided by Event Holder. Attendance of at least one Firefighter Smart Serve Bartender.	<b>No Charge</b>
	<b>Liability Insurance (If provided through the Town's Insurer):</b>	<b>\$ 106.00</b>
	(All alcohol events require liability insurance and must proof of same prior to the event, in a form satisfactory to the Fire Chief).	
<b>Additional Fees: (per event)</b>		

SCHEDULE "FS-A"

to By-law 40-09

**FINANCIAL SERVICES**

**General Fees & Charges**

The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to establish and impose fees and charges.

The following fees shall **NOT** be adjusted annually based on the Statistics Canada *Consumer Price Index (CPI)*.

Description	Fee
Tax and Water Certificate – per property	\$40.00
Registered Letter for Tax Collection or Registered Bailiff Letter for Tax Collection	\$25.00
Reminder Notice of Tax Arrears	\$ 5.00
Any cheque returned for non-sufficient funds (NSF) or payment stopped by the payor	\$30.00
Addition of charges to the tax roll (per charge added)	\$30.00
Interest shall be charged on any accounts remaining unpaid over 30 days from the date of invoice	1.25% per month

The following fee **SHALL** be adjusted annually based on the Statistics Canada *Consumer Price Index (CPI)*.

Description	Fee
Production of a hard copy of tax account history or tax bill reprint for property owner	\$11.30

**SCHEDULE "IS-D"**  
to By-law 40-09

**INFRASTRUCTURE SERVICES**

**Cemetery Fees**

The *Funeral, Burial and Cremation Services Act, 2002*, S.O. 2002, c.33, as amended, and Regulations thereto, provides owners of cemeteries with authority to establish price lists.

The following fees shall be adjusted annually based on the Statistics Canada *Consumer Price Index (CPI)*, *save and except those identified with "NCPI"*.

**RESIDENT RATES**

**Purchase of Interment Rights per Lot**

Description	Interment Rights	Care & Maintenance	Total Before HST	HST (13%)	Total
<b>The following may contain one casket interment and the cremated remains of 3 persons. Markers and upright monuments are permitted.</b>					
Adult Grave (Section L Greenwood)	\$ 700.31	\$ 466.88	\$1,167.19	\$151.73	<b>\$1,318.92</b>
Adult Grave (McAfee Standard Plot)	\$ 756.51	\$ 504.34	\$1,260.85	\$163.91	<b>\$1,424.76</b>
Adult Grave	\$ 609.01	\$ 406.01	\$1,015.02	\$131.95	<b>\$1,146.97</b>
<b>The following may contain one casket interment and the cremated remains of 3 persons. Only Flat Markers are permitted.</b>					
Adult Grave (Section G Greenwood)	\$ 529.51	\$ 353.01	\$ 882.52	\$ 114.73	<b>\$ 997.25</b>
<b>Infant and Child Graves may contain the casketed or cremated remains of one infant or child. Only Flat Markers are permitted.</b>					
Infant or Child Grave (under 10Years)	\$ 278.92	\$ 185.94	\$ 464.86	\$ 60.43	<b>\$ 525.29</b>
<b>Cremation Lots other than in McAfee Cemetery may contain the cremated remains of one person. Only Flat Markers are permitted.</b>					
Cremation	\$ 278.92	\$ 185.94	\$ 464.86	\$ 60.43	<b>\$ 525.29</b>
Cremation (Section L Greenwood)	\$ 350.29	\$ 233.52	\$ 583.81	\$ 75.90	<b>\$ 659.71</b>
<b>Cremation Lots in McAfee Cemetery may contain the cremated remains of 3 persons. Only Flat Markers are permitted.</b>					
Cremation or Infant Plot (McAfee 2'x5')	\$ 371.92	\$ 247.95	\$ 619.87	\$ 80.58	<b>\$ 700.45</b>

**Interment Charge (Opening & Closing)**

\* Includes the Licensing Fee as per the *Funeral, Burial and Cremations Services Act, 2002*

Description	Price Before HST	HST (13%)	Total
Adult*	\$ 676.76	\$ 87.98	<b>\$ 764.74</b>
Child (1-9 Years)*	\$ 370.02	\$ 48.10	<b>\$ 418.12</b>
Infant (Under 1 Year)*	\$ 185.15	\$ 24.07	<b>\$ 209.22</b>
Cremation, including Niche opening/closing where applicable *	\$ 231.22	\$ 30.06	<b>\$ 261.28</b>
Legion Columbarium Niche opening/closing *	\$ 231.22	\$ 30.06	<b>\$ 261.28</b>
Subsequent In-ground Interment Fee	\$ 124.05	\$ 16.13	<b>\$ 140.18</b>

Note: Opening charges do NOT include grass covering, lowering device or tent.

Regardless of age, if an adult case is used for a child, an adult charge will apply.



**NON-RESIDENT RATES****Purchase of Interment Rights per Lot**

Description	Interment Rights	Care & Maintenance	Total Before HST	HST (13%)	Total
<b>The following may contain one casket interment and the cremated remains of 3 persons. Markers and upright monuments are permitted.</b>					
Adult Grave (Section L Greenwood)	\$1,225.57	\$ 817.05	\$2,042.62	\$265.54	<b>\$2,308.16</b>
Adult Grave (McAfee Standard Plot)	\$1,323.87	\$ 882.58	\$2,206.45	\$286.84	<b>\$2,493.29</b>
Adult Grave	\$1,065.74	\$ 710.49	\$1,776.23	\$230.91	<b>\$2,007.14</b>
<b>The following may contain one casket interment and the cremated remains of 3 persons. Only Flat Markers are permitted.</b>					
Adult Grave (Section G Greenwood)	\$ 926.69	\$ 617.79	\$1,544.48	\$200.78	<b>\$1,745.26</b>
<b>Infant and Child Graves may contain the casketed or cremated remains of one infant or child. Only Flat Markers are permitted.</b>					
Infant or Child Grave (under 10 Years)	\$ 488.08	\$ 325.39	\$ 813.47	\$105.75	<b>\$ 919.22</b>
<b>Cremation Lots other than in McAfee Cemetery may contain the cremated remains of one person. Only Flat Markers are permitted.</b>					
Cremation	\$ 488.08	\$ 325.39	\$ 813.47	\$ 105.75	<b>\$ 919.22</b>
Cremation (Section L Greenwood)	\$ 612.98	\$ 408.66	\$1,021.64	\$ 132.81	<b>\$1,154.45</b>
<b>Cremation Lots in McAfee Cemetery may contain the cremated remains of 3 persons. Only Flat Markers are permitted.</b>					
Cremation or Infant Plot (McAfee 2' x 5')	\$ 650.83	\$ 433.89	\$1,084.72	\$141.01	<b>\$1,225.73</b>

**Interment Charge (Opening & Closing)**\* Includes the Licensing Fee as per the *Funeral, Burial and Cremation Services Act, 2002*

Description	Price Before HST	HST (13%)	Total
Adult*	\$1,184.29	\$153.96	<b>\$1,338.25</b>
Child (1-9 Years)*	\$ 647.56	\$ 84.18	<b>\$ 731.74</b>
Infant (Under 1 Year)*	\$ 324.04	\$ 42.13	<b>\$ 366.17</b>
Cremation, including Niche opening/closing where applicable*	\$ 404.80	\$ 52.62	<b>\$ 457.42</b>
Legion Columbarium Niche opening/closing*	\$ 404.80	\$ 52.62	<b>\$ 457.42</b>
Subsequent In-ground Interment Fee	\$ 217.24	\$ 28.24	<b>\$ 245.48</b>

Note: Opening charges do NOT include grass covering, lowering device or tent.  
Regardless of age, if an adult case is used for a child, an adult fee will apply.

**Schedule “A” to By-law No. 15-2017**

**Schedule “IS-D” Page 3**

**GREENWOOD COLUMBARIUM (48 Niche Dome Unit)**

Level	Base Price	Care & Maintenance	Wreath	Opening & Closing	Price Before HST	HST (13%)	Total
F	\$1,110.79	\$ 295.88	\$ 565.33	\$ 231.23	\$ 2,203.23	\$ 286.42	<b>\$ 2,489.65</b>
E	\$1,110.79	\$ 295.88	\$ 565.33	\$ 231.23	\$ 2,203.23	\$ 286.42	<b>\$ 2,489.65</b>
D	\$1,224.78	\$ 315.90	\$ 565.33	\$ 231.23	\$ 2,337.24	\$ 303.84	<b>\$ 2,641.08</b>
C	\$1,224.78	\$ 315.90	\$ 565.33	\$ 231.23	\$ 2,337.24	\$ 303.84	<b>\$ 2,641.08</b>
B	\$1,110.79	\$ 295.88	\$ 565.33	\$ 231.23	\$ 2,203.23	\$ 286.42	<b>\$ 2,489.65</b>
A	\$ 882.94	\$ 254.72	\$ 565.33	\$ 231.23	\$ 1,934.22	\$ 251.45	<b>\$ 2,185.67</b>

Each niche shall have the cremated remains of not more than two (2) persons. Purchase of a niche in the columbarium includes the rights for inurnment per niche, care and maintenance, wreath name plaque, one cremation opening and closing, and the Licensing Fee as per the *Funeral, Burial and Cremation Services Act, 2002*.

**GREENWOOD COLUMBARIUM (72 Niche Dome Unit)**  
**& RIDGEWAY MEMORIAL COLUMBARIUM (72 Niche Dome Unit)**

Level	Base Price	Care & Maintenance	Wreath	Opening & Closing	Price Before HST	HST (13%)	Total
F	\$1,091.50	\$ 273.78	\$ 565.33		\$ 1,930.61	\$ 250.98	<b>\$ 2,181.59</b>
E	\$1,091.50	\$ 273.78	\$ 565.33		\$ 1,930.61	\$ 250.98	<b>\$ 2,181.59</b>
D	\$1,205.55	\$ 292.62	\$ 565.33		\$ 2,063.50	\$ 268.26	<b>\$ 2,331.76</b>
C	\$1,205.55	\$ 292.62	\$ 565.33		\$ 2,063.50	\$ 268.26	<b>\$ 2,331.76</b>
B	\$1,091.50	\$ 273.78	\$ 565.33		\$ 1,930.61	\$ 250.98	<b>\$ 2,181.59</b>
A	\$ 863.70	\$ 236.13	\$ 565.33		\$ 1,665.16	\$ 216.47	<b>\$ 1,881.63</b>

Each niche shall have the cremated remains of not more than two (2) persons. Purchase of a niche in the columbarium includes the rights for inurnment per niche, care and maintenance, and wreath name plaque. The opening and closing fees are billed separately at the time of inurnment.

**McAFFEE RAYNER COLUMBARIUM 1 (64 Niche)**

Base Price	Care & Maintenance	Wreath	Opening & Closing	Price Before HST	HST (13%)	Total
\$ 1,426.23	\$ 251.71		\$ 231.22	\$ 1,909.16	\$ 248.19	<b>\$ 2,157.35</b>

Each niche shall have the cremated remains of not more than two (2) persons. Purchase of a niche in the columbarium includes the rights for inurnment per niche, care and maintenance, and one cremation opening and closing, and the Licensing Fee as per the *Funeral, Burial and Cremation Services Act, 2002*.

**McAFFEE RAYNER COLUMBARIUM 2 (64 Niche)**

Base Price	Care & Maintenance	Wreath	Opening & Closing	Price Before HST	HST (13%)	Total
\$ 1,407.03	\$ 248.32			\$ 1,655.35	\$215.20	<b>\$ 1,870.55</b>

Each niche shall have the cremated remains of not more than two (2) persons. Purchase of a niche in the columbarium includes the rights for inurnment per niche, and care and maintenance.

## Schedule "A" to By-law No. 15-2017

### Schedule "IS-D" Page 4

#### **LEGION COLUMBARIUM 2 AT GREENWOOD CEMETERY (64 Niche)**

Base Price	Care & Maintenance	Wreath	Opening & Closing	Price Before HST	HST (13%)	Total
Contact the Legion	\$ 123.15			\$ 123.15	\$ 16.01	<b>\$ 139.16</b>

Each niche shall have the cremated remains of not more than two (2) persons. Niches in the columbarium must be arranged through the Cemetery Chairman of Royal Canadian Legion, Branch 71.

#### **DISINTERMENT RATES (Opening & Closing Only)**

Description	Price Before HST	HST (13%)	Total
Casket	\$ 1,401.86	\$ 182.24	<b>\$ 1,584.10</b>
Cremation	\$ 408.91	\$ 53.16	<b>\$ 462.07</b>

Note: All casket burial disinterments will be contracted out with Cemetery staff doing the opening and closing only.

Relocation of disinterments in Town-owned cemeteries will require the purchase of new interment rights and opening and closing fees on new graves.

#### **ADDITIONAL SERVICES CHARGES (Over & Above Normal Burial Charges)**

Description	Total Before HST	HST (13%)	Total
Saturday Burial – Casket	\$ 430.61	\$ 55.98	<b>\$ 486.59</b>
Saturday Burial – Cremation	\$ 241.15	\$ 31.35	<b>\$ 272.50</b>
Statutory Holiday – Casket	\$ 930.10	\$ 120.91	<b>\$1,051.01</b>
Statutory Holiday – Cremation	\$ 523.22	\$ 68.02	<b>\$ 591.24</b>
<b>Late Arrival to Cemetery for Interment (charged for every part hour)</b>			
Weekdays after 4:00 p.m. and Saturday after 2:00 p.m.	\$ 62.05	\$ 8.07	<b>\$ 70.12</b>
Statutory Holidays after 2:00 p.m.	\$ 124.05	\$ 16.13	<b>\$ 140.18</b>

Note: Normal working hours are 7:30 a.m. – 4:00 p.m., Monday to Friday.  
Saturdays are NOT considered to be normal working hours. No interments are scheduled on a Sunday.

**OTHER CHARGES**

Description	Care & Maintenance	Total Before HST	HST (13%)	Total
Optional Cremation Above-Ground Setup <i>(including lowering device)</i>		\$ 124.05	\$ 16.13	<b>\$ 140.18</b>
Preparation of Transfer of Ownership, per lot or niche		\$ 58.88	\$ 7.65	<b>\$ 66.53</b>
Provide Duplicate Interment Rights Certificate, per lot or niche		\$ 39.08	\$ 5.08	<b>\$ 44.16</b>

**Charge for Setting Marker & Pouring Foundation**

Construction of Monument Foundation (Per Cubic Foot of Concrete)		\$ 29.53	\$ 3.84	<b>\$ 33.37</b>
Minimum Charge for Foundation		\$ 335.33	\$ 43.59	<b>\$ 378.92</b>

**Flat Marker Installation**

	Installation	Care & Maintenance	Total Before HST	HST (13%)	Total
Under 173 Square Inches	\$ 99.05		\$ 99.05	\$ 12.88	<b>\$ 111.93</b>
Over 173 Square Inches	\$ 151.50	\$ 50.00 <i>(NCPI)</i>	\$ 201.50	\$ 26.20	<b>\$ 227.70</b>

**Upright Marker Care & Maintenance**

Under 4 Feet in Height or Width	\$100.00 <i>(NCPI)</i>	\$ 100.00	\$ 13.00	<b>\$ 113.00</b>
Over 4 Feet in Height or Width	\$200.00 <i>(NCPI)</i>	\$ 200.00	\$ 26.00	<b>\$ 226.00</b>

Schedule "A" to By-law No. 15-2017

**SCHEDULE "IS-F"**  
to By-law 40-09

**INFRASTRUCTURE SERVICES**

**Other Facility Rental Fees**

The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to establish and impose fees and charges.

The following fees shall **NOT** be adjusted annually based on the Statistics Canada *Consumer Price Index (CPI)*.

<b>LEISUREPLEX &amp; STEVENSVILLE MEMORIAL HALL</b>				
<b>Purpose</b>	<b>Leisureplex Banquet Hall</b>		<b>Stevensville Memorial Hall</b>	
	<b>FRI-SAT</b>	<b>SUN-THU</b>	<b>FRI-SAT</b>	<b>SUN-THU</b>
Floor Only (non-sport)	<b>\$233.63/day</b>	<b>\$180.53/day</b>	<b>\$203.54/day</b>	<b>\$153.10/day</b>
Chairs (Set-up Only)	<b>\$285.84/day</b>	<b>\$238.94/day</b>	<b>\$230.09/day</b>	<b>\$210.62/day</b>
Chairs, Tables & Bar	<b>\$476.11/day</b>	<b>\$366.37/day</b>	<b>\$407.08/day</b>	<b>\$305.31/day</b>
Chairs, Tables, Bar, Kitchen - Including Dishes & Cutlery	<b>\$667.26/day</b>	<b>\$519.47/day</b>	<b>\$535.40/day</b>	<b>\$382.30/day</b>
Meeting Room	<b>\$53.10/day</b>	<b>\$53.10/day</b>	<b>\$53.10/day</b>	<b>\$53.10/day</b>
Cash Bar	<b>\$203.54/day</b>	<b>\$203.54/day</b>	n/a	n/a

<b>CRYSTAL RIDGE COMMUNITY CENTRE - UPSTAIRS HALL</b>	
<b>Hall Rental – Floor Only</b>	<b>\$101.77/day</b>

The following fees **shall** be adjusted annually based on the Statistics Canada *Consumer Price Index (CPI)*.

<b>LEISUREPLEX &amp; CRYSTAL RIDGE ARENAS</b>	
<b>Multi-Purpose Floor Rentals</b>	
<b>Purpose</b>	<b>Rate</b>
<b>Sport</b> (e.g. Floor hockey/lacrosse)	<b>\$60.18/hour</b>
<b>Spectator Event</b> (e.g. Boxing) 60/40 gate split in favour of promoter	<b>\$937.17</b> Minimum Charge
<b>Event</b> (e.g. Home Show, Trade Show, etc.)	<b>\$937.17/day</b> – Kinsmen Arena
	<b>\$606.19/day</b> – Jaycee Arena
	<b>\$606.19/day</b> – C.R.C.C.
<b>USER GROUP PER SEASON: Minor Ball, Soccer Organizations, Tennis Club, Football Club</b>	
<b>Adult Group:</b>	<b>\$166.35</b> Per Team
<b>Youth Group:</b>	<b>\$4.20</b> Per Person

**SCHEDULE "PDS-G"**

to By-law No. 40-09

**PLANNING & DEVELOPMENT SERVICES****Dog Licensing Fees and Charges**

The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to establish and impose fees and charges.

The following fees shall **NOT** be adjusted annually based on the Statistics Canada, *Consumer Price Index (CPI)*.

DESCRIPTION		FEE (Became Effective January 1, 2016)
<b>Spayed or Neutered</b> (per new dog) (evidenced by a certificate of veterinarian)		<b>\$ 30.00</b>
	<b>Licences purchased after June 30<sup>th</sup></b> (proof that dog was purchased or lawfully acquired after June 30 <sup>th</sup> of that year required)	<b>\$ 25.00</b>
<b>Unaltered</b> (per new dog)		<b>\$ 40.00</b>
	<b>Licences purchased after June 30<sup>th</sup></b> (proof that dog was purchased or lawfully acquired after June 30 <sup>th</sup> of that year required)	<b>\$ 35.00</b>
<b>Rescue Foster Dog Licence Fee – Agricultural Property (per year)</b>		<b>\$150.00</b>
<b>Rescue Foster Dog Licence Fee – Non-Agricultural Property (per year)</b>		<b>\$ 50.00</b>
<b>Kennel Licence</b> (kennel of purebred dogs registered with the Canadian Kennel Club Incorporated, or any such other bona fide kennel club, which is not licensed as a shop or place where animals or birds for use as pets are sold or kept for sale, subject to subsection 11(c) of By-law No. 119-97 as amended or superseded from time to time)		<b>\$150.00</b>
<b>Late Fee</b> (for non-renewal before April 1 <sup>st</sup> in the year following issuance) – <b><i>added to all licence fees above</i></b>		<b>\$ 20.00</b>
<b>Transfer of Licence Re-Registration Fee</b>		<b>\$ 5.00</b>
<b>Replacement Licence for New Residents to Town of Fort Erie</b>		<b>\$ 5.00</b>
<b>Replacement Tag</b>		<b>\$ 5.00</b>
<b>Poundkeeper Boarding Expenses</b>	<b>First Occurrence (plus costs)</b>	<b>\$ 20.00</b>
	<b>Second Occurrence (plus costs)</b>	<b>\$ 25.00</b>
	<b>Third Occurrence (plus costs)</b>	<b>\$ 30.00</b>
	<b>Fourth Occurrence (plus costs)</b>	<b>\$ 35.00</b>
	<b>Other Services: 1<sup>st</sup> day or part thereof</b>	<b>\$ 12.00</b>
	<b>Each day thereafter</b>	<b>\$ 9.00</b>

**SCHEDULE “FS-C”  
to By-law 40-09**

**FINANCIAL SERVICES**

**Gaming Licences**

Order-in-Council 1413/08 provides municipal councils with authority to issue licences for certain types of lottery schemes as may be specified by the Registrar and approved by the Minister and the maximum fees to be charged for the issuing of a licence are prescribed by the Registrar.

<b>Description</b>	<b>Fee</b>
<b>OLG E-Bingo Licencing Fee</b>	<b>3% of “adjusted net win”</b>
<b>Break-Open Tickets</b>	<b>3% of prizes per box</b>
<b>Media Bingo</b>	<b>3% of prizes</b>
<b>Raffle</b>	<b>3% of prizes with a minimum of \$10.00</b>
<b>Bazaar</b>	<b>3% of prizes / \$10.00 per wheel per day</b>
<b>Appeals Application Fee</b>	<b>\$100.00</b>

## SCHEDULE “CS-A”

to By-law 40-09

<b>CUSTOMER SERVICES</b> <b>Business Licensing Fees</b>
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The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to establish and impose fees and charges.

The following fees shall be adjusted annually based on the Statistics Canada *Consumer Price Index (CPI)*.

TYPE OF BUSINESS		FEE
<b>New Business</b>		<b>\$144.00</b>
<b>Amusement Arcade</b>		<b>\$161.00</b>
<b>Auctioneer</b>		<b>\$ 73.00</b>
<b>Bed and Breakfast Establishment</b>	Bi-annual non-refundable licence fee shall expire on the 31 <sup>st</sup> day of December in the following year in which the licence was issued.	<b>\$173.00</b>
<b>Bill Distributors</b>		<b>\$438.00</b>
<b>Hawkers and Pedlar</b>	Class 1 – Door to Door Sales	<b>\$ 73.00</b>
	Class 2-1 – Temporary Sales	<b>\$ 91.00</b>
	Class 2-2 – Fireworks	<b>\$131.00</b>
	Class 3 – Shows	<b>\$ 73.00</b>
	Class 4 – General	<b>\$ 73.00</b>
<b>Pawn Broker</b>		<b>\$ 73.00</b>
<b>Refreshment Vehicle</b> (per vehicle operated by any one owner)		<b>\$168.00</b>
<b>Refreshment Cart</b> (per cart operated by any one owner)		<b>\$149.00</b>
<b>Refreshment Cycle</b> (per cycle operated by any one owner)		<b>\$149.00</b>
<b>Residential Emergency Hostel</b>		<b>\$179.00</b>
<b>Restaurant and Fresh Food Establishment</b>		<b>\$137.00</b>
<b>Second Level Lodging Home</b>		<b>\$179.00</b>
<b>Late Payment Charge</b> (shall be added to the licence fee for those renewal applications received after January 31 <sup>st</sup> in the current licence year)		<b>\$ 24.00</b>



**SCHEDULE “LS-A”**

to By-law No. 40-09

**LEGISLATIVE SERVICES**

**Fees for Services under the *Vital Statistics Act* and the *Marriage Act*  
(as amended or replaced from time to time)**

The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to establish and impose fees and charges.

The following fees shall **NOT** be adjusted annually based on the Statistics Canada, *Consumer Price Index (CPI)*.

Description	Fee
Marriage Licence	\$130.00
Solemnization of Marriage:	
In Town Hall	\$265.49
Outside Town Hall or Off-Site	\$265.49
Burial Permits / Death Registrations	\$ 20.00

**LEGISLATIVE SERVICES**

**Fees for Services under the *Commissioner for Taking Affidavits Act***  
(as amended or replaced from time to time)

The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to establish and impose fees and charges.

The following fees shall **NOT** be adjusted annually based on the Statistics Canada, *Consumer Price Index (CPI)*.

Description	Fee
Commissioner of Oath signature for municipal document	No Fee
Commissioner of Oath signature for Foreign Pension Application	No Fee
Commissioner of Oath signature for all other documents:	
For first document:	\$15.00
For each additional document:	\$ 5.00
Preparation of Affidavit / Declaration	\$25.00

**SCHEDULE "LS-C"**

to By-law 40-09

**LEGISLATIVE SERVICES****Fees for Miscellaneous Services**

The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to establish and impose fees and charges.

The following fees shall **NOT** be adjusted annually based on the Statistics Canada, *Consumer Price Index (CPI)*.

Description		Fee
Environmental Information Request – Phase One		<b>\$150.00</b>
Environmental Information Request – Phase Two		<b>\$ 75.00</b>
Property Information Status Report (PISR)	Complete Package (per roll number)	<b>\$180.00</b>
	Modified Package (per roll number)	<b>\$ 80.00</b>
	Extraneous Flow Inspection (if requested) additional fee	<b>\$ 50.00</b>
Shoreline Dock Permit – per season		<b>\$ 25.00</b>
Photocopies and Reproductions	Per photocopy (up to and including legal size)	<b>\$ .22</b>
	Per photocopy (over legal size)	<b>\$ .67</b>
	Per Data Disk	<b>\$ 10.00</b>
	Map (8.5" x 11.0")	<b>\$ 0.44</b>
	Map (11.0" x 17.0")	<b>\$ 0.93</b>
	Map (Greater than 11.0" x 17.0")	<b>\$ 4.47</b>
Certificate of Compliance (with provisions of the Town's Property Standards By-law)		<b>\$205.00</b>
Council Code of Conduct Formal Complaint Application Fee (may be refunded in accordance with Council of Code of Conduct)		<b>\$100.00</b>

## SCHEDULE "LEGAL-A"

to By-law 40-09

### LEGAL SERVICES

#### Encroachments on Municipal Road Allowances

The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to establish and impose fees and charges.

The Administration Fees shall NOT be adjusted annually based on the Statistics Canada, *Consumer Price Index (CPI)*.

The Annual Fee shall be adjusted annually based on the Statistics Canada, *Consumer Price Index (CPI)*.

#### TABLE OF ADMINISTRATION AND ANNUAL FEES

CLASS OF ENCROACHMENT	ADMINISTRATION FEE	ANNUAL FEE
RESIDENTIAL	\$500.00	\$168.40
COMMERCIAL AND OTHER (ie. Industrial, Agricultural, Institutional and Open Space)	\$500.00	Calculated based on area of encroachment multiplied by the Owner's annual taxes (first year) for per square foot cost, or \$168.40 *, whichever is greater, plus CPI increase annually
WATERFRONT	\$800.00	\$168.40