



Office of the Mayor

WAYNE H. REDEKOP

Mayoral Directive to Staff

04-2025

Direction to Staff to Prepare the 2026 Budget for Presentation to Town Council

Whereas section 284.16(1) of the *Municipal Act, 2001*, R.S.O 2001 (the "Act") provides that the powers and duties of a municipality with respect to proposing and adopting a budget are assigned to the head of council of the municipality; and

Whereas section 284.16(2) of the *Act* indicates that the head of council shall, in accordance with the regulations, prepare a proposed budget for the municipality and provide the proposed budget to the council for the council's consideration; and

Whereas section 284.3 provides that the Mayor may, in writing, exercise the powers of the municipality to direct municipal employees to:

- a) Undertake research and provide advice to the head of council and town council on policies and programs of the Town or of the head of council as they relate to the powers and duties under this Part; and
- b) Carry out duties related to the exercise of the power or performance of the duty, including implementing any decisions made by the head of council under this Part; and

Whereas section 7 of O. Regulation 530/22 indicates the Mayor shall, on or before February 1 of each year, prepare a proposed budget for the municipality.

Therefore, I, Wayne Redekop, Mayor of the Corporation of the Town of Fort Erie, hereby direct the Chief Administrative Officer and Director of Corporate Services/Treasurer to:

1. Prepare the 2026 Budget in accordance with past practices;
2. Prepare the following in accordance with the requirements of the Act:
 - a. Draft 2026 Capital Budget
 - b. Draft 2026 Water/Wastewater Operating Budget
 - c. Draft 2026 Levy Operating Budget;
3. Provide the Mayor with periodic updates and discussions on the draft 2026 Budgets to keep the Mayor informed on the Budget;
4. Provide feedback from the public and members of Council to the Mayor to be considered in the development of the Mayor's 2026 Budget;

5. Provide draft budgets to each Member of Council, the Town Clerk, and the public during the approved 2026 Budget timelines.



Wayne H. Redekop,
Mayor

Dated: *Sept. 22, 2025*

cc. Chris McQueen, CAO
Jonathan Janzen, Director of Corporate Services/ Treasurer