



The Municipal Corporation of the
Town of Fort Erie

**Inaugural
Special Council Meeting Agenda**

Tuesday, November 15, 2022 - 7:00 PM

Leisureplex Banquet Hall

This meeting can be viewed at the Town's Website following the meeting:

<https://www.forterie.ca/pages/CouncilAgendasandMinutes>

Town's YouTube Channel: www.youtube.com/townofforterie

or click on the YouTube icon on the home page of the Town's website (www.forterie.ca) or at Cogeco "YourTV"

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1. **Call to Order**
2. **Roll Call**
3. **Invocation**
4. **Fort Erie Native Friendship Centre Ceremony**
5. **Strong Water Singers**
6. **Declarations of Office**
7. **Presentation of Chain of Office**
8. **Greetings from Regional Councillor-Elect**
9. **Resolutions**

- (a) Expression of Appreciation - Inaugural Meeting
Resolution:

That: Council expresses sincere appreciation and gratitude to the following for their time and participation in the 2022 Inaugural Meeting of Council:

- 337 'Allan Troup' Squadron Royal Canadian Air Cadets - Fort Erie
- 2966 Royal Canadian Artillery Cadet Corps - Fort Erie
- Reverend Martha J. Lockwood
- Peter Cotton

- Hannah Flake
- Erin Ronfeld
- Mike Salvage
- Dave Labbe, Fort Erie Native Friendship Centre
- Strong Water Singers
- John T. Teal, Barrister & Solicitor
- Regional Councillor-Elect, Tom Insinna

That: Council applauds and appreciates the performances and presentations of the following:

- Fort Erie Arts Council
- Fort Erie Multicultural Centre
- Fort Erie Museum and Cultural Services
- Selena Carlson
- Peacock School of Dance
- Justin Preston
- Down the Rabbit Hole Theatre Company
- Dennis Hernandez-Galeano

That: Council recognizes the following in this community partnership:

- Niagara Samosa Factory
- The Green House Floral Bar
- The Pie Guys Bakery & Cafe
- The Happy Baker
- Creative Dining by Angie
- Gift Baskets Niagara
- Niagara Parks Commission
- Madison's Pub
- J&B Pro Music
- J. Burd - News Media607
- Magnolia Creative Co.
- Above & Beyond Decor

That: Council expresses its appreciation to the following Town staff for their spirit of dedication and commitment to the success of this 2022 Inaugural Meeting:

- Deanna Allen
- Kevin Beauchamp
- Ashlea Carter
- Danielle Culver
- Caralee Grummett
- Sean Hutton
- Diana Kelley

- Lisa McManus
- Chris McQueen
- Megan Opatovsky
- Cole Patton
- Carol Schofield
- Margarete Taddeo

(b) Expression of Appreciation - Boards and Committees

Resolution:

Whereas volunteer involvement fosters civic responsibility, participation and interaction, and strengthens communities by promoting change and development through identification of community needs, and

Whereas a commitment to community participation and service is one of the pillars of strength of the Town of Fort Erie, and

Whereas municipal councils establish boards and committees to enable citizens to become involved in grassroots service areas which are fundamental to the enhancement of the community such as libraries, museums, youth, seniors, history, business districts, the environment and beautification, to name just a few, and

Whereas the appointment of members of the public to serve on the Town's Boards and Committees allows the Council to:

- provide a variety of perspectives, reflecting the diversity of the community;
- represent stakeholder groups;
- bring specific skills and expertise that contribute to good governance;
- represent specific groups of service users, and;
- bring external funding, sponsorship, volunteers or profile to the service, and

Whereas it is deemed desirable to honour the members who served on the Town's Boards and Committees for the past term of Council;

Now therefore be it resolved,

That: Council of the Town of Fort Erie expresses heartfelt gratitude and appreciation to each and every member who

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served on the Town's various Boards and Committees for the past term of Council whose contributions and talents have strengthened the services and programs delivered by the Town of Fort Erie while lending themselves to the overall betterment of our community.

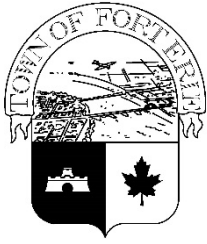
10. Consideration of By-laws

- | | | |
|-------|-----------------|--|
| 5 - 6 | 141-2022 | To Appoint Acting Mayors for the 2022-2026 Term of Council
141-2022 Acting Mayor Rotation |
| 7 - 8 | 142-2022 | To Appoint Christopher Smith as Deputy Fire Chief for the Town of Fort Erie
142-2022 Appoint Christopher Smith as Deputy Fire Chief |
| 9 | 143-2022 | To Confirm the Actions of Council at its Inaugural Special Council Meeting Held on November 15, 2022
143-2022 Confirmatory |

11. Master of Ceremonies - Message of Hope and Encouragement

12. Mayor's Inaugural Address

13. Adjournment



The Municipal Corporation of the Town of Fort Erie

By-law No. 141-2022

Being a By-law to Appoint Acting Mayors for the 2022-2026 Term of Council

Whereas the *Municipal Act, 2001*, S.O. 2001, c. 25, section 242 provides that a municipality may, by by-law or resolution, appoint a member of the council to act in the place of the head of council or other member of council designated to preside at meetings in the municipality's procedure by-law when the head of council or designated member is absent or refuses to act or the office is vacant, and while so acting such member has all the powers and duties of the head of council or designated member, as the case may be, with respect to the role of presiding at meetings; and

Whereas Section 3.2 of Council Rules of Procedure By-law No. 36-2016 provides for the appointment of Acting Mayors on a rotating basis; and

Now therefore the Municipal Council of The Corporation of the Town of Fort Erie enacts as follows:

- 1. That** Acting Mayors for the Town of Fort Erie for the 2022-2026 term of Council are appointed as set out in Schedule "A" to and forming part of this by-law.
- 2. That** the Clerk of the Town is authorized to effect any minor modifications, corrections or omissions, solely of an administrative, numerical, grammatical, semantical or descriptive nature to this by-law or its schedules after the passage of this by-law.

Read a first, second and third time and finally passed this 15th day of November, 2022.

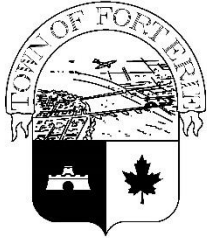
Mayor

Clerk

I, Carol Schofield, the Clerk, of The Corporation of the Town of Fort Erie, certifies the foregoing to be a true copy of By-law No. 141-2022 of the said Town. Given under my hand and the seal of the said Corporation, this _____ day of _____, 20 .

Schedule "A" to By-law No. 141-2022

Date	Councillor
December 2022 – January 2023	Councillor Dubanow
February – March 2023	Councillor McDermott
April – May 2023	Councillor Noyes
June – July 2023	Councillor Lewis
August – September 2023	Councillor Christensen
October – November 2023	Councillor Flagg
December 2023 – January 2024	Councillor Dubanow
February – March 2024	Councillor McDermott
April – May 2024	Councillor Noyes
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August – September 2026	Councillor Christensen
October – November 2026	Councillor Flagg



The Municipal Corporation of the Town of Fort Erie

By-law No. 142-2022

Being a By-law to Appoint Christopher Smith as Deputy Fire Chief for the Town of Fort Erie

Whereas the *Fire Protection and Prevention Act, 1997*, S.O. 1997, c. 4, (the “Act”) subsection 5(0.1) provides that the council of a municipality may establish, maintain and operate a fire department for all or any part of the municipality; and

Whereas the Town of Fort Erie has established, maintains and operates a fire department; and

Whereas the *Act* further provides if a fire department is established, the council of the municipality shall appoint a fire chief for the fire department and describes the powers and responsibilities of the fire chief; and

Whereas the *Act* further provides that a fire chief may delegate his or her powers or duties to any firefighter or class of firefighters, subject to such limitations, restrictions or conditions as may be prescribed or set out in the delegation; and

Whereas Mark Schmitt was the former Deputy Fire Chief and has been appointed Fire Chief under By-law No. 85-2020; and

Whereas By-law No. 96-2022 jointly delegated authority to the Chief Administrative Officer and Director, Corporate Services/Treasurer to carry out the restricted actions, in the event of a “Restricted Acts Period” which included the appointment or removal from office of any officer of the municipality except one whose appointment is required by the *Municipal Act, 2001*; and

Whereas this By-law shall serve as notice to the new 2022-2026 Council of the action taken under By-law No. 96-2022; and

Whereas on October 6, 2022, Christopher Smith was appointed Deputy Fire Chief for The Corporation of the Town of Fort Erie and now requires formal appointment by by-law.

Now therefore the Municipal Council of The Corporation of the Town of Fort Erie enacts as follows:

1. **That** Christopher Smith is appointed Deputy Fire Chief for The Corporation of the Town of Fort Erie.
2. **That** Christopher Smith, during any absence of the Fire Chief, shall be the Acting Fire Chief with the same powers, duties and responsibilities of a Fire Chief as described in the *Fire Protection and Prevention Act, 1997*, S.O. 1997, c. 4 and as prescribed by the Council from time to time. Such powers shall include, but are not limited to, the power to delegate as prescribed by the Act.

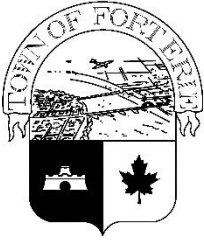
- 3. **That** Christopher Smith, while acting in his capacity as Acting Fire Chief, shall be the person ultimately responsible to the Council for the delivery of fire protection services.
- 4. **That** Christopher Smith is appointed a Provincial Offences Officer pursuant to the provisions of the *Provincial Offences Act*, R.S.O. 1990, c. P.33 and is appointed a Peace Officer for the purposes of enforcing the Fire Code and related municipal by-laws.
- 5. **That** the Clerk of the Town is authorized to effect any minor modifications, corrections or omissions, solely of an administrative, numerical, grammatical, semantical or descriptive nature to this by-law or its schedules after the passage of this by-law.

Read a first, second and third time and finally passed this 15th day of November, 2022.

Mayor

Clerk

I, Carol Schofield, the Clerk, of The Corporation of the Town of Fort Erie, certifies the foregoing to be a true copy of By-law No. 142-2022 of the said Town. Given under my hand and the seal of the said Corporation, this _____ day of _____, 20 .



The Municipal Corporation of the Town of Fort Erie

By-law No. 143-2022

Being a By-law to Confirm the Actions of Council at its Inaugural Council Meeting Held on November 15, 2022

Whereas it is desirable to have the actions and proceedings of Council adopted, ratified and confirmed by by-law;

Now therefore the Municipal Council of The Corporation of the Town of Fort Erie enacts as follows:

1. **That** the actions of Council at its Special Inaugural Council Meeting held on November 15, 2022 including all motions, resolutions and other actions are adopted, ratified and confirmed as if they were expressly embodied in this by-law, except where the law requires the prior approval of another authority.
2. **That** where no individual by-law has been or is passed with respect to the taking of any action authorized in or with respect to the exercise of any powers by the Council, then this by-law is deemed for all purposes to be the by-law required for such authorization or exercise of any powers.
3. **That** the Mayor and officers of The Corporation of the Town of Fort Erie are authorized and directed to do all things necessary to give effect to such actions or to obtain approvals where required.
4. **That** except where otherwise provided, the Mayor and the Clerk are authorized and directed to execute all documents arising from such actions.
5. **That** the Clerk of the Town is authorized to effect any minor modifications, corrections or omissions, solely of an administrative, numerical, grammatical, semantical or descriptive nature to this by-law or its schedules after the passage of this by-law.

Read a first, second and third time and finally passed this 15th day of November, 2022.

Mayor

Clerk

I, Carol Schofield, the Clerk, of The Corporation of the Town of Fort Erie certifies the foregoing to be a true copy of By-law No. 143-2022 of the said Town. Given under my hand and the seal of the said Corporation, this day of _____, 20 .