



The Municipal Corporation of the  
Town of Fort Erie

**Special Council Meeting Agenda**

**Thursday, August 11, 2022 - 5:00 PM**

**Council Chambers**

Page

- 1. Call to Order**
- 2. Invocation**
- 3. Roll Call**
- 4. Announcements/Addenda**
- 5. Declarations of Pecuniary Interest**
- 6. Closed Session**
  - (a) Pursuant to Section 239 (2) (c) of the Municipal Act, 2001 (a proposed or pending acquisition or disposition of land by the municipality of local board)  
  
Re: Sale of 271 Ridgeway Road
- 7. Consideration of By-laws**

3	<b>100-2022</b>	To Appoint Lisa McManus as Acting Deputy Clerk in the Absence of the Clerk and to Repeal By-law No. 117-2021  <a href="#"><u>100-2022 Appoint Lisa McManus as Acting Deputy Clerk in the Absence of the Clerk</u></a>
4	<b>101-2022</b>	To Appoint Mark Schmitt as Fire Chief for The Town of Fort Erie and Repeal By-law Nos. 85-2020 and 79-2022  <a href="#"><u>101-2022 Appoint Mark Schmitt as Fire Chief</u></a>
5	<b>102-2022</b>	To Appoint Ashlea Carter as Deputy Clerk and to Repeal By-law No. 99-2020  <a href="#"><u>102-2022 Appoint Ashlea Carter as Deputy Clerk and Repeal By-law No. 99-2020</u></a>

**103-2022**

To Confirm the Actions of Council at its Special Council and Council-in-Committee Meetings Held on August 8, 2022 and Special Council Meeting Held on August 11, 2022.

[103-2022 Aug 8 SP-C Aug 8 CIC Aug 11 Sp-C](#)

**8. Adjournment**



# The Municipal Corporation of the Town of Fort Erie

## By-law No. 100-2022

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### Being a By-law to Appoint Lisa McManus as Acting Deputy Clerk in the Absence of the Clerk and to Repeal By-law No. 117-2021

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**Whereas** Section 228(1) of the *Municipal Act, 2001*, as amended provides interalia that a municipality shall appoint a clerk; and

**Whereas** Section 228(2) of said *Act* provides that a municipality may appoint deputy clerks who have all the powers and duties of the clerk under this and any other *Act*; and

**Whereas** By-law No. 117-2021 appointed Rachel Munro as Acting Deputy Clerk for The Corporation of the Town of Fort Erie, on a temporary basis, to act in the absence of the Clerk from time to time until on or about November 1, 2022; and

**Whereas** Rachel Munro is no longer employed with The Corporation of the Town of Fort Erie; and

**Whereas** it is deemed necessary to appoint a person as Acting Deputy Clerk in the absence of the Clerk from time to time and repeal the appointment of Rachel Munro by By-law No. 117-2021;

**Now therefore** the Municipal Council of The Corporation of the Town of Fort Erie enacts as follows:

1. **That** Lisa McManus is appointed as an Acting Deputy Clerk for The Corporation of the Town of Fort Erie to act in the absence of the Clerk from time to time.
2. **That** By-law No. 117-2021 is repealed.
3. **That** the Clerk of the Town is authorized to effect any minor modifications, corrections or omissions, solely of an administrative, numerical, grammatical, semantical or descriptive nature to this by-law or its schedules after the passage of this by-law.

**Read a first, second and third time and finally passed this 11<sup>th</sup> day of August, 2022.**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

I, Carol Schofield, the Clerk, of The Corporation of the Town of Fort Erie certifies the foregoing to be a true copy of By-law No. 100-2022 of the said Town. Given under my hand and the seal of the said Corporation, this \_\_\_\_\_ day of \_\_\_\_\_, 20 .



# The Municipal Corporation of the Town of Fort Erie

## By-law No. 101-2022

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### **Being a By-law to Appoint Mark Schmitt as Fire Chief for the Town of Fort Erie and Repeal By-law Nos. 85-2020 and 79-2022**

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**Whereas** the *Fire Protection and Prevention Act, 1997*, S.O. 1997, c. 4, (the “Act”) subsection 5(0.1) provides that the council of a municipality may establish, maintain and operate a fire department for all or any part of the municipality; and

**Whereas** the Town of Fort Erie has established, maintains and operates a fire department; and

**Whereas** the *Act* provides if a fire department is established, the council of the municipality shall appoint a fire chief for the fire department and describes the powers and responsibilities of the fire chief; and

**Whereas** By-law No. 85-2020 appointed Mark Schmitt as Deputy Fire Chief and Acting Fire Chief in the absence of the Fire Chief; and

**Whereas** By-law No. 79-2022 appointed Deputy Fire Chief Mark Schmitt as Interim Fire Chief; and

**Whereas** it is deemed desirable to appoint Deputy Fire Chief Mark Schmitt as Fire Chief and repeal By-law Nos. 85-2020 and 79-2022;

**Now therefore** the Municipal Council of The Corporation of the Town of Fort Erie enacts as follows:

- 1. That** Mark Schmitt is appointed Fire Chief for the Town of Fort Erie effective August 11, 2022, with the powers, duties and responsibilities of a Fire Chief as described in the *Fire Protection and Prevention Act, 1997*, S.O. 1997, c. 4.
- 2. That** Mark Schmitt is appointed pursuant to the provisions of the *Provincial Offences Act* as a Provincial Offences Officer and a Peace Officer for the purposes of enforcing the Fire Code and related municipal by-laws.
- 3. That** By-law Nos. 85-2020 and 79-2022 are repealed.
- 4. That** the Clerk of the Town is authorized to effect any minor modifications, corrections, or omissions, solely of an administrative, numerical, grammatical, semantical or descriptive nature to this by-law or its schedules after the passage of this by-law.

**Read a first, second and third time and finally passed this 11<sup>th</sup> day of August, 2022.**

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Mayor

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Clerk

I, Carol Schofield, the Clerk, of The Corporation of the Town of Fort Erie certifies the foregoing to be a true copy of By-law No. 101-2022 of the said Town. Given under my hand and the seal of the said Corporation, this \_\_\_\_\_ day of \_\_\_\_\_, 20



# The Municipal Corporation of the Town of Fort Erie

## By-law No. 102-2022

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### Being a By-law to Appoint Ashlea Carter as Deputy Clerk and to Repeal By-law No. 99-2020

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**Whereas** Section 228(1) of the *Municipal Act, 2001*, as amended provides interalia that a municipality shall appoint a clerk; and

**Whereas** Section 228(2) of said *Act* provides that a municipality may appoint deputy clerks who have all the powers and duties of the clerk under this and any other *Act*; and

**Whereas** By-law No. 99-2020 appointed Ashlea Carter as Acting Deputy Clerk for The Corporation of the Town of Fort Erie to act in the absence of the Clerk; and

**Whereas** it is deemed desirable to appoint Ashlea Carter as the Deputy Clerk and to repeal By-law No. 99-2020;

**Now therefore** the Municipal Council of The Corporation of the Town of Fort Erie enacts as follows:

1. **That** Ashlea Carter is appointed as the Deputy Clerk for The Corporation of the Town of Fort Erie, effective September 12, 2022.
2. **That** By-law No. 99-2020 is repealed effective September 12, 2022.
3. **That** the Clerk of the Town is authorized to effect any minor modifications, corrections or omissions, solely of an administrative, numerical, grammatical, semantical or descriptive nature to this by-law or its schedules after the passage of this by-law.

**Read a first, second and third time and finally passed this 11<sup>th</sup> day of August, 2022.**

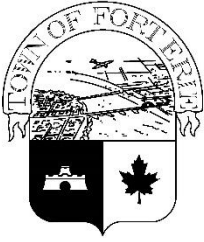
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Mayor

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Clerk

I, Carol Schofield, the Clerk, of The Corporation of the Town of Fort Erie certifies the foregoing to be a true copy of By-law No. 102-2022 of the said Town. Given under my hand and the seal of the said Corporation, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.



# The Municipal Corporation of the Town of Fort Erie

## By-law No. 103-2022

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### Being a By-law to Confirm the Actions of Council at its Special Council and Council-in-Committee Meetings Held on August 8, 2022 and Special Council Meeting Held on August 11, 2022

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**Whereas** it is desirable to have the actions and proceedings of Council adopted, ratified and confirmed by by-law;

**Now therefore** the Municipal Council of The Corporation of the Town of Fort Erie enacts as follows:

1. **That** the actions of Council at its Special Council and Council-in-Committee Meetings held on August 8, 2022, and Special Council Meeting held on August 11, 2022 including all motions, resolutions and other actions are adopted, ratified and confirmed as if they were expressly embodied in this by-law, except where the law requires the prior approval of the Ontario Municipal Board or other authority.
2. **That** where no individual by-law has been or is passed with respect to the taking of any action authorized in or with respect to the exercise of any powers by the Council, then this by-law is deemed for all purposes to be the by-law required for such authorization or exercise of any powers.
3. **That** the Mayor and officers of The Corporation of the Town of Fort Erie are authorized and directed to do all things necessary to give effect to such actions or to obtain approvals where required.
4. **That** except where otherwise provided, the Mayor and the Clerk are authorized and directed to execute all documents arising from such actions.
5. **That** the Clerk of the Town is authorized to effect any minor modifications, corrections or omissions, solely of an administrative, numerical, grammatical, semantical or descriptive nature to this by-law or its schedules after the passage of this by-law.

**Read a first, second and third time and finally passed this 11<sup>th</sup> day of August, 2022.**

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Mayor

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Clerk

I, Carol Schofield, the Clerk, of The Corporation of the Town of Fort Erie certifies the foregoing to be a true copy of By-law No. 103-2022 of the said Town. Given under my hand and the seal of the said Corporation, this day of \_\_\_\_\_, 20\_\_.