



# The Corporation of the Town of Fort Erie

1 Municipal Centre Drive  
Fort Erie, ON L2A 2S6  
Web: www.forterrie.ca

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## APPLICATION FOR BUSINESS LICENCE

BY-LAW NO. 217-05

NEW BUSINESS (complete p.g. 1 -3)  NEW OPERATOR (complete p.g. 1-3)  LICENCE RENEWAL (complete p.g. 1 & 3 only)

### BUSINESS INFORMATION:

NAME OF BUSINESS:

Address of Business:

Unit #

P.O. Box #

Postal Code:

Phone:

Fax:

### APPLICANT(S) INFORMATION:

NAME(S) OF APPLICANT(S):

Mailing Address:

same as business address

Address(s) of Applicant(s):

Postal Code:

Phone:

Fax:

Email address(s):

Cell Phone #(s):

### BUSINESS LICENCE APPLYING FOR AND APPLICABLE FEES

#### FEE

#### DATE ISSUED

#### LICENCE #

<input type="radio"/> Amusement Arcade	\$199.00		
<input type="radio"/> Auctioneer's	\$88.00		
<input type="radio"/> Bill Distributors	\$539.00		
<input type="radio"/> Hawkers & Pedlars Class 1 – door to door/sales	\$88.00		
<input type="radio"/> Hawkers & Pedlars Class 2-1- temporary	\$113.00		
<input type="radio"/> Hawkers & Pedlars Class 2-2 – fireworks (+ Fire Inspection Fee)	\$161.00		
<input type="radio"/> Hawkers & Pedlars Class 3 – shows	\$88.00		
<input type="radio"/> Hawkers & Pedlars Class 4 – general	\$88.00		
<input type="radio"/> New Businesses	\$177.00		
<input type="radio"/> Pawnbrokers	\$88.00		
<input type="radio"/> Restaurant/Fresh Food Establishments	\$167.00		
<input type="radio"/> Bed & Breakfast – attach completed Schedule "4"	\$212.00		
<input type="radio"/> Refreshment Vehicles – attach completed Schedule "8"	\$207.00		
<input type="radio"/> Refreshment Carts – attach completed Schedule "8"	\$183.00		
<input type="radio"/> Refreshment Cycles – attach completed Schedule "8"	\$183.00		
<input type="radio"/> Residential Emergency Hostel – attach completed Schedule "9"	\$219.00		
<input type="radio"/> Second Level Lodging Homes – attach completed Schedule "11"	\$219.00		
LATE PAYMENT FEE ON RENEWALS AFTER JANUARY 31	\$29.00		

Nature of Business:

(Please fully explain the proposed business in as much detail as possible)

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<b>Square footage</b>		
1.	Square footage of proposed business area?	Sq. Ft.
<b>Seating Capacity</b>		
2.	If applying for a restaurant licence, what is the number of seats? <i>(if not applicable, insert N/A)</i>	_____ seats
<b>Parking Spaces</b>		
3.	Number of parking spaces?	_____ spots
<b>Previous Use</b>		
4.	What was the previous occupancy (use) of the building? (i.e. office, restaurant, etc.).  *If unknown, please contact the Building Department at building@forterie.ca or via phone at 905-871-1600 ext. 5510	
<b>Display of merchandise</b>		
5.	Will there be an outside display of merchandise?  If yes, what will be displayed outside: _____  If yes, will the outside display take up existing parking spaces? _____  If yes, how many? _____  If yes, how far from the property line will the display be? _____	<input type="radio"/> yes <input type="radio"/> no
<b>Signage</b>		
6.	Are there any new signs being installed?  *If yes, please refer to the Town's Sign By-law (No. 90-2014) and contact the Building Department at building@forterie.ca or via phone at 905-871-1600 ext. 5510	<input type="radio"/> yes <input type="radio"/> no
<b>Renovations</b>		
7.	Are alterations being proposed to the building/ unit? This includes but is not limited to, plumbing work, HVAC upgrades, structural layout changes etc.? If yes, please indicate what alterations are being proposed to the building or unit?  _____  *If yes, please contact the Building Department at building@forterie.ca or via phone at 905-871-1600 ext. 5510	<input type="radio"/> yes <input type="radio"/> no
8.	Are cooking facilities being provided or is food being prepared? If yes, please describe what is being provided/prepared?  _____	<input type="radio"/> yes <input type="radio"/> no

### Property Owner Information

9.	If you are not the owner of the property, please provide the owner's following information: Name(s): _____ Address(s): _____ Phone: _____ Cell: _____ Email: _____
Yes10.	Is this an at home business? <input type="radio"/> yes <input type="radio"/> no

I, we hereby apply for the following licence and agree to observe and comply with all regulations pursuant to By-law No. 217-05 and any amendments thereto, which pertain to the licence for which I/We have made an application and understand that the licence may be revoked if the subsequent inspections or approvals determine that the business is not in compliance with this by-law.

<b>SIGNATURE(s) OF APPLICANT(s):</b>			Receipt No.
Print Name(s):		Date:	Date of Receipt:

PERSONAL INFORMATION CONTAINED ON THIS FORM IS COLLECTED UNDER THE AUTHORITY OF THE MUNICIPAL ACT, 2001 AND WILL BE USED IN THE ADMINISTRATION OF THE ABOVE NOTED BY-LAW AND COPIED TO THE GREATER FORT ERIE CHAMBER OF COMMERCE