



Roads Operator I 2 Temporary (to April 2019)

We're recruiting energetic people who share our values of teamwork, respect, honesty and commitment. You'll be joining a team of dedicated, professional and committed co-workers, willing to go the extra mile. Our mission is to lead and serve Fort Erie by pursuing opportunities, leveraging partnerships and managing our resources to achieve growth. The bar is set high, but we will help you reach it!

As Roads Operator I employee, you will perform physical labour and safely operate tools, construction equipment and vehicles in all weather conditions. It is demanding work that sometimes involves overtime, weekend and night work, especially during the winter control season. You **must** have an Ontario Secondary School Diploma or equivalent, a valid **DZ** license (or better) **and** a satisfactory driving record. Other qualifications include:

- At least three months experience in the construction, repair and maintenance of roads and roadside drainage
- Applied, technical knowledge of road systems, materials and safe construction practices, including Book 7
- Experience using a variety of hand and power tools/equipment
- Demonstrated mechanical aptitude

This union position offers a pay rate of \$24.06 per hour, based on 40 hours per week.

If you are looking for an opportunity to learn and grow and promote positive change in a friendly, safe environment, we'd love to hear from you!

***Fort Erie...a welcoming, prosperous connected
community of choice***

The deadline for receiving applications is 12:00 Noon on **Monday December 10, 2018**. Click [here](#) to apply.

We will contact candidates selected for an interview. The evaluation process may include a practical assessment, background and criminal record check. Personal information is collected under the *Municipal Act, 2001* to determine employment suitability. The Town of Fort Erie is an equal opportunity employer. Accommodation is available to candidates upon request.

Department: Infrastructure Services

Division: Roads and Fleet

Reports to: Supervisor, Roads and Roadside Drainage
(Takes direction from the Crew Leader)

Position objective

In a team environment, perform physical labour and operate tools and machinery to support the continuous delivery of road and drainage services according to adopted and regulated standards and procedures.

Duties & Responsibilities

1. Safely perform physical labour in the installation, maintenance and repair of municipal roads, shoulders, sidewalks, roadside drainage facilities and appurtenances including, but not limited to patching; rebuilding manholes; ditching; building/replacing catch basins; installing/replacing driveway culverts and headwalls; removing litter and debris from roadway; installing/removing snow fences and performing winter control and maintenance activities.
2. Safely use various hand and power tools and perform minor maintenance.
3. Safely operate vehicles and perform minor maintenance.
4. Provide relief to co-workers, provide traffic control, identify and alert others to health and safety risks, supply co-workers with materials, tools and equipment.
5. Compose notes, complete forms and reports.

Education & Experience

- OSSD or equivalent
- Valid drivers' license with DZ endorsement or higher with driving record acceptable to The Corporation
- Chainsaw certification
- Basic First Aid and CPR
- Over six (6) months up to and including one (1) year previous experience in road maintenance and repair

Knowledge

- Applied, technical knowledge of road and roadside drainage systems, materials, standards and practices
- Applied, technical knowledge of safe construction methods and the safe use and operation of tools, equipment and vehicles
- Technical knowledge of the Highway Traffic Act and Uniform Manual for Traffic Control Book 7 Temporary Conditions
- Technical knowledge of the Occupational Health & Safety Act
- General knowledge of good customer service practices
- General knowledge of Town streets

Skills & Ability

- Demonstrated mechanical aptitude
- Flexibility
- Mathematical skills
- Problem-solving skills
- Reliability
- Teamwork and cooperation
- Ability to;
 - accept direction, suggest improvements
 - anticipate obstacles to successful completion of assignments
 - learn and practice new skills
 - maintain effective working relationships with co-workers, associates and external customers in an environment of team work in sometimes difficult situations
 - perform strenuous physical labour in sometimes adverse conditions
 - read and understand operating procedures, manuals, blueprints and diagrams
 - safely operate, maintain various hand and power tools, vehicles and equipment
 - write and verbally communicate effectively

Work Demands

- Assignments are covered by well-defined methods, procedures and standards
- Regular sensory effort – alert to traffic and other crew members
- Frequent physical effort – use of tools; lifting/loading materials; climbing in/out of ditches
- Combination of coarse (long handled tools) and fine (tool maintenance) movements where speed is a minor consideration
- Errors might result in re-work
- Little degree of care to prevent injury to others
- Explains/exchanges information with co-workers and members of the public
- Major conditions of occasional exposure – dirt/dust, chemicals, grease, inclement weather, noise, fumes, equipment vibration
- Demanding day-time work; must be available for overtime, particularly during winter control operations and storms, spills, flooding, emergency repairs etc.

Direction of Others

Not normally part of the job

Position History

In January 2005, the position of Utility Employee was modified to reflect the department's name change resulting from the restructuring in accordance with By-law No. 200-04. Additional amendments were made in April 2009 to reflect the results of the Joint Job Evaluation process in advance of a competition. It was updated in March 2016 following a corporate re-organization.

This Job Description was reviewed in July 2017 for AODA compliance and organizational changes and reporting. It was revised, re-evaluated and re-named in December 2017.

ORIGINAL SIGNED

Chief Administrative Officer

Date