

# Fire Evacuation Plan

## Short Term Rental

(occupant load 10 or less)

Name of property owner \_\_\_\_\_

Address \_\_\_\_\_

Phone number \_\_\_\_\_

Alternate contact \_\_\_\_\_

What type of smoke alarms are installed in the building (battery operated, hardwired, or hardwired and interconnected)? \_\_\_\_\_

\*Note - All smoke alarms need to be replaced every ten years, or before the indicated replace by date. If there are no dates indicated on the smoke alarm, it must be replaced.

Are there Carbon monoxide alarms? Yes/No Battery/Plug in/Hardwired  
(“No” is an acceptable answer, if there are no fuel fired appliances in the home, no attached garage, or wood burning stoves or fireplaces.)

\*\*Note - replace carbon monoxide alarms at the manufacturers recommended time

\*\*\*Note – test all smoke alarms and carbon monoxide alarms after every tenancy.

Portable fire extinguishers should be class ABC and be mounted in an easily accessible location. Monthly inspections include checking the extinguisher for any visible damage, ensuring that the pressure gauge is at an acceptable level, and that the nozzle is not obstructed. Annually they must be maintained by a fire protection company.

Please attach a schematic drawing of each floor of the building which includes the following information:

Location of smoke alarms

Location of carbon monoxide alarms

Location of exits

Location of portable fire extinguishers

Total occupant load

*See reverse side for symbols to use on schematic drawing*

The evacuation route drawings **shall** be posted in all bedrooms on the back of the door.



Entrance / Exit



Smoke Alarm

**SA**



Carbon Monoxide Alarm

**CO**



Fire Extinguisher - ABC Type

**ABC**

If you require information on where smoke alarms and carbon monoxide alarms are required in your home please contact the Fort Erie Fire Department at 905-871-1600 x 5600