



Financial Services

Prepared for	Council-in-Committee	Report No.	CS-18-2013
Agenda Date	August 12, 2013	File No.	231005

Subject
2013 2nd QUARTER FINANCIAL REPORT

Recommendations
<u>THAT</u> Council receive the interim financial report for the six months ending June 30, 2013 for information purposes.

Relation to Council's 2011-2014 Corporate Strategic Plan
Priority: Financial Stewardship
Goal: 11 Cost effective delivery of Town Services
Key Initiative: 11.3 Develop benchmarks and performance indicators to measure and track efficiency and effectiveness.

List of Stakeholders
<ul style="list-style-type: none">• Mayor and Council• Fort Erie Ratepayers

Prepared by:	Submitted by:	Approved by:
<i>Original Signed</i>	<i>Original Signed</i>	<i>Original Signed</i>
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Purpose of Report

The budget policy requires variance analysis of the operating budget be reported to Council as at June 30, September 30 and December 31.

Summary financial reports for the period ended June 30, 2013 are presented for Council's review in Appendix "1" for general and water/wastewater operations and in Appendix "2" for capital variances.

Background

The June variance reporting is generally more informative of revenue performance rather than of expense concerns. Expenses are not incurred evenly across months and therefore timing typically accounts for the majority of variances. As well, expenses are more generally within the control of staff and are therefore managed well in relation to approved budgets. Revenues, other than taxation, are driven by activities typically outside of control and are monitored to flag funding concerns on a timely basis.

Beginning in 2012, this report includes variance information on capital projects attached as Appendix "2". The variance explanations have been limited to projects with a budget in excess of \$200,000 or 100% of the budget remaining or greater than 10% negative variance. This will explain more than 90% of the budget related to more than 148 capital jobs managed by Town staff at any given time. The 3rd and 4th quarter variance reports will not include capital variances as the Capital Surplus/Deficit report that is completed in the fourth quarter of each year will serve that purpose.

Analysis

The first page of Appendix "1" to this report provides a consolidated summary of all departments, grants and water/sewer operations for the first six months of 2013. The budget was approved February 25 through By-law No. 19-13. General government expenses are generally proceeding in accordance with budget. Revenue variances that exist as at June are analyzed below and will continue to be monitored in the event that any negative trends can be mitigated.

Water and Wastewater

Water and Wastewater revenues to June reflect actual consumption for one half of the Town to the middle of June. Water consumption is lower than the same period last year and a combined revenue short fall of approximately \$270,000 is expected for the year. With warmer summer weather following a relatively wet spring, it is possible that some of this shortfall may be recovered in the peak consumption period of July and August and mitigated with savings in the budgeted routine maintenance costs.

Materials and services are under budget for the period mainly due to surpluses of \$280,000 in budgets for repair works which is performed when necessary and is expected to largely be done in the remainder of the year. Fire hydrant painting, CCTV inspections and the Water Master Plan update, totaling approximately \$330,000, will be

completed following request for proposals. These jobs are funded in part with reserve funds which will be transferred to the projects when the actual expenses to be funded are finalized. No significant variance is forecasted.

Taxation

Tax revenues to June 30 include the final residential, commercial and industrial tax billing. Supplemental tax revenues are billed in the third and fourth quarter and are expected to have a deficit of approximately \$30,000. This is expected to be offset by a reduction in write-offs. Payment-in-lieu (PIL) revenues relate to government owned facilities such as Provincial and Regional properties. A property that was previously taxable is now exempt and subject to PIL, resulting in a small positive variance.

Gaming Revenues

The Ontario Lottery and Gaming Corporation (OLG) March 2013 year end was the final period of payment of slot revenues to the Town and agreed to budget. A \$25,000 shortfall for the year is anticipated for bingo revenues as the budget was overestimated for 2013. The year-to-date revenue is consistent with actual revenues for 2012.

Grants

Grant income includes gas tax revenue for transit and various conditional and unconditional grants such as engineering and drainage grants. Current variances are primarily attributed to timing of receipt as several grants are not expected until the fall. A Provincial grant for \$35,000 for the 1812 Committee will not be received and therefore related events will not take place.

Other Revenues

Building permits and planning fees actual revenues, at this time last year, were at approximately 50% of the budget for the year. The 2013 budget was held at the 2012 level and yet receipts to date are 18% less than last year's second quarter actual. Therefore, a combined \$100,000 budget shortfall is projected for the year. Revenues would increase significantly if permits for the Bay Beach development were processed before the end of the year.

Penalty and interest revenues are expected to exceed budget based on current trends by \$200,000 and relate to a general increase in taxation arrears. A provision has been made for penalties and interest associated with potential write-off of taxes for properties under appeal. As a result of the continued surplus over budget for the last number of years, the 2014 budget will be increased to reflect this trend.

Wages & Benefits

Wage and benefit expenses are below budget and expected to have favourable variance of \$315,000 from staff turnover and vacancies in engineering, legal, and the office of the CAO. Volunteer fire fighter honorariums are due to be paid in November and a \$65,000 surplus is projected based on current call responses.

Material & Services

Materials and services are below budget and are expected to meet budget in most areas. Current variances are a result of project timing differences and department managers are monitoring to ensure others are managed within their approved budgets.

Operating grants for the EDTC and Library Board are paid in installments, and will have no variance from budget.

Utility costs are below budget due the 2012 accrual that was overstated, resulting in a one-time budget surplus in 2013 for these costs of approximately \$100,000.

Legal expenses incurred to date have exhausted the approved budget. The CAO is preparing analysis of outstanding costs for the balance of the year in a separate report and it is expected that a transfer of approximately \$50,000 will be needed to reallocate budget from Legal and Legislative Services wages and benefits to cover these costs.

Winter control costs are 25% higher than for the same period in 2012 and are at 48% of the total budget for the current year. The budget was increased nominally in 2013 but operations are still trending toward an estimated surplus of \$50,000. Surplus service hours have been redirected to other maintenance activities such as gravel road grading and drainage activities. Winter events in the last quarter of the year have the potential to erode these savings.

Debt principal and interest charges are recorded as paid to the Region. Actual interest costs for 2013 will be less than budget by approximately \$10,000 due to the delay of the Central Fire Station debenture.

Financial/Staffing Implications

The revenue and expense trends noted above are summarized in the following table. This comparison highlights some of the favourable and unfavourable variances.

Favourable/(Unfavourable) Analysis

	<u>Jun 30</u> <u>Actual</u>	<u>Annual</u> <u>Projected</u>	<u>Annual</u> <u>Budget</u>	<u>Variance</u> <u>Projected</u>
Revenues				
Supplemental tax	\$Nil	\$145,000	\$175,000	\$(30,000)
Tax write-offs	(71,000)	(145,000)	(175,000)	30,000
Bingo licences	233,000	463,000	488,000	(25,000)
Penalty and interest	402,000	785,000	585,000	200,000
Building & planning fees	246,000	501,000	601,000	(100,000)
				\$75,000
Expenses				
Wages & benefits	5,957,000	12,018,000	12,333,000	315,000
Fire honorarium	2,000	520,000	585,000	65,000
Utilities & street lighting	642,000	1,293,000	1,393,000	100,000
Legal materials & services	163,000	295,000	245,000	(50,000)

Winter control	583,000	1,159,000	1,209,000	50,000
Debt charges	132,000	451,000	461,000	<u>10,000</u>
				\$490,000
Operations – net surplus				<u>\$565,000</u>

Any year end surplus is transferred to the Rate Stabilization Reserve in accordance with the Budget Policy.

Policies Affecting Proposal

By-law No. 30-11 adopted Council's 2011-2014 Corporate Strategic Plan.

Financial reporting is addressed in Budget Policy By-law No. 127-09.

Comments from Relevant Departments/Community and Corporate Partners

The Town's financial reporting software allows service managers direct access to monitor their account activity in comparison with budget.

The consolidated results for the six months ending June 30, 2013 have been discussed with the Senior Management team.

Alternatives

N/a

Conclusion

Staff monitors costs to mitigate any possible year end operating deficit. Capital account balances are addressed in advance of the year end as part of the Capital surplus/deficit report prepared in the fourth quarter.

Attachments

Appendix "1" – Consolidated Statement of Operations as at June 30, 2013

Appendix "2" – Capital Variance Report as at June 30, 2013

Appendix "1" to Administrative Report No. CS-18-2013

- 1 Consolidated Revenue Fund
- 2 Water & Wastewater Fund
- 3 General Revenue Fund
- 4 Taxation
- 5 Business Improvement Areas
- 6 Payments in Lieu
- 7 General Revenues
- 8 Charitable Gaming
- 9 Mayor & Council
- 10 Office of the CAO
- 11 Legal and Legislative Services
- 12 Financial Services
- 13 Corporate Insurance
- 14 Fire
- 15 Community & Development Services
- 16 Roads
- 17 Storm Sewers
- 18 Transit
- 19 Operations
- 20 Facilities Management
- 21 Boards & Committees

CORPORATION OF THE TOWN OF FORT ERIE
QUARTERLY REPORT

	2013 YTD Actuals June	2013 Budget	2013 Budget Remaining	2012 YTD Actuals June	2012 Budget December
Revenue					
General Levy	20,682,230	20,737,598	55,368	19,660,485	19,700,592
BIA Levies	90,918	91,000	82	91,000	91,000
Payments in Lieu of Taxes	228,851	220,000	(8,851)	215,555	202,500
Water/wastewater billings	7,586,498	16,387,680	8,801,182	7,390,753	15,878,110
Local Improvement Charges	210,688	211,000	312	210,688	268,500
Donations	7,061	10,700	3,639	25,035	38,200
Fine Revenue	44,877	157,000	112,123	65,304	159,000
Gaming Revenues	579,477	834,500	255,023	911,624	1,788,000
Grants	35,023	491,684	456,661	116,358	1,348,490
Interest & Penalties	488,010	767,000	278,990	450,294	731,000
Sale of land, buildings and equipment	1,337	55,000	53,663	33,465	60,000
User Fees	949,469	1,934,069	984,600	1,135,871	1,918,624
Miscellaneous other revenues	77,447	64,100	(13,347)	56,278	134,170
Total Revenue	30,981,886	41,961,331	10,979,445	30,362,710	42,318,186
Expenses					
Wages & Benefits	6,029,033	13,054,439	7,025,406	5,952,586	12,924,816
Regional Treatment Costs	4,724,673	9,770,711	5,046,038	4,487,021	9,232,487
Materials & Services	4,057,400	9,372,417	5,315,017	4,475,830	10,332,701
Debt Interest Charges	113,270	460,828	347,558	355,877	495,059
Grants	1,050,957	2,124,889	1,073,932	1,711,418	2,621,927
Partnership Programs	23,244	63,600	40,356	1,000	56,600
Total Expenses	15,998,577	34,846,884	18,848,307	16,983,732	35,663,590
Net before Financing and Transfers	14,983,309	7,114,447	(7,868,862)	13,378,978	6,654,596
FINANCING & TRANSFERS					
Interdepartmental transfers	(238)	1	239	(886)	(3)
Debt principal (advances)/repayments	716,463	1,347,641	631,178	1,048,188	1,325,052
Reserve and Capital Fund Transfers	3,448,317	5,810,676	2,362,359	2,610,268	5,498,647
NET FINANCING & TRANSFERS	4,164,542	7,158,318	2,993,776	3,657,570	6,823,696
(SURPLUS)/DEFICIT CARRYFORWARD	(15,912)	(43,871)	(27,959)	(192,539)	(169,101)
DEPARTMENT NET REVENUE/(EXPENSE)	10,834,679		(10,834,679)	9,913,947	1

CORPORATION OF THE TOWN OF FORT ERIE
QUARTERLY REPORT

	2013 YTD Actuals June	2013 Budget	2013 Budget Remaining	2012 YTD Actuals June	2012 Budget December
Revenue					
Water/wastewater billings	7,586,498	16,387,680	8,801,182	7,390,753	15,878,110
Local Improvement Charges	210,688	211,000	312	210,688	211,000
Grants	9,323		(9,323)		
Interest & Penalties	23,702	54,000	30,298	24,792	54,000
User Fees	77,599	107,279	29,680	71,164	106,212
Total Revenue	7,907,810	16,759,959	8,852,149	7,697,397	16,249,322
Expenses					
Wages & Benefits	948,297	1,961,970	1,013,673	944,549	1,939,572
Regional Treatment Costs	4,724,673	9,770,711	5,046,038	4,487,021	9,232,487
Materials & Services	295,704	1,094,096	798,392	265,206	1,048,966
Debt Interest Charges	100,480	267,928	167,448	174,764	318,159
Grants	6,485	36,000	29,515	7,556	36,000
Total Expenses	6,075,639	13,130,705	7,055,066	5,879,096	12,575,184
Net before Financing and Transfers	1,832,171	3,629,254	1,797,083	1,818,301	3,674,138
FINANCING & TRANSFERS					
Interdepartmental transfers					
Fleet Related Charges	188,835	336,510	147,675	171,086	326,195
Program Support Charges	191,383	382,765	191,382	189,521	379,041
Total Interdepartmental transfers	380,218	719,275	339,057	360,607	705,236
Debt principal (advances)/repayments					
Repayment of Debt	568,243	918,641	350,398	633,854	910,752
Total Debt principal (advances)/repayments	568,243	918,641	350,398	633,854	910,752
Reserve and Capital Fund Transfers					
Transfers from reserves		(330,000)	(330,000)		(220,000)
Transfers to reserves	1,371,800	2,743,600	1,371,800	1,291,800	2,583,600
Transfers Development Chgs Reserve	(150,013)	(422,262)	(272,249)	(66,912)	(305,450)
Total Reserve and Capital Fund Transfers	1,221,787	1,991,338	769,551	1,224,888	2,058,150
NET FINANCING & TRANSFERS	2,170,248	3,629,254	1,459,006	2,219,349	3,674,138
(SURPLUS)/DEFICIT CARRYFORWARD					
Water surplus				(23,222)	
Total (SURPLUS)/DEFICIT CARRYFORWARD				(23,222)	
DEPARTMENT NET REVENUE/(EXPENSE)	(338,077)		338,077	(377,826)	

CORPORATION OF THE TOWN OF FORT ERIE
QUARTERLY REPORT

	2013 YTD Actuals June	2013 Budget	2013 Budget Remaining	2012 YTD Actuals June	2012 YTD Actuals December
Revenue					
General Levy	20,682,230	20,737,598	55,368	19,660,485	19,646,590
BIA Levies	90,918	91,000	82	91,000	90,748
Payments in Lieu of Taxes	228,851	220,000	(8,851)	215,555	228,118
Donations	7,061	10,700	3,639	25,035	42,451
Fine Revenue	44,877	157,000	112,123	65,304	195,579
Gaming Revenues	579,477	834,500	255,023	911,624	1,838,751
Grants	25,700	491,684	465,984	116,358	618,839
Interest & Penalties	464,308	713,000	248,692	425,502	937,983
Sale of land, buildings and equipment	1,337	55,000	53,663	33,465	73,015
User Fees	871,870	1,826,790	954,920	1,064,707	2,136,940
Miscellaneous other revenues	77,447	64,100	(13,347)	56,278	79,957
Total Revenue	23,074,076	25,201,372	2,127,296	22,665,313	25,888,971
Expenditures					
Wages & Benefits	5,080,736	11,092,469	6,011,733	5,008,037	10,529,020
Materials & Services	3,761,696	8,278,321	4,516,625	4,210,624	7,849,208
Debt Interest Charges	12,790	192,900	180,110	181,113	174,421
Grants	1,044,472	2,088,889	1,044,417	1,703,862	2,595,478
Partnership Programs	23,244	63,600	40,356	1,000	56,000
Total Expenditures	9,922,938	21,716,179	11,793,241	11,104,636	21,204,127
Net before Financing and Transfers	13,151,138	3,485,193	(9,665,945)	11,560,677	4,684,844
FINANCING & TRANSFERS					
Interdepartmental transfers	(380,456)	(719,274)	(338,818)	(361,493)	(745,572)
Debt principal (advances)/repayments	148,220	429,000	280,780	414,334	414,334
Reserve and Capital Fund Transfers	2,226,530	3,819,338	1,592,808	1,385,380	5,169,474
NET FINANCING & TRANSFERS	1,994,294	3,529,064	1,534,770	1,438,221	4,838,236
(SURPLUS)/DEFICIT CARRYFORWARD	(15,912)	(43,871)	(27,959)	(169,317)	(169,317)
DEPARTMENT NET REVENUE /(EXPENDITURE)	11,172,756		(11,172,756)	10,291,773	15,925

CORPORATION OF THE TOWN OF FORT ERIE
QUARTERLY REPORT

	2013 YTD Actuals June	2013 Budget	2013 Budget Remaining	2012 YTD Actuals June	2012 Budget December
Revenue					
General Levy	20,682,230	20,737,598	55,368	19,660,485	19,700,592
Total Revenue	20,682,230	20,737,598	55,368	19,660,485	19,700,592
Expenses					
Net before Financing and Transfers	20,682,230	20,737,598	55,368	19,660,485	19,700,592
FINANCING & TRANSFERS					
Reserve and Capital Fund Transfers					
Transfers from reserves				(150,000)	(150,000)
Total Reserve and Capital Fund Transfers				(150,000)	(150,000)
NET FINANCING & TRANSFERS				(150,000)	(150,000)
(SURPLUS)/DEFICIT CARRYFORWARD					
DEPARTMENT NET REVENUE/(EXPENSE)	20,682,230	20,737,598	55,368	19,810,485	19,850,592

CORPORATION OF THE TOWN OF FORT ERIE
QUARTERLY REPORT

	2013 YTD Actuals June	2013 Budget	2013 Budget Remaining	2012 YTD Actuals June	2012 Budget December
Revenue					
BIA Levies	90,918	91,000	82	91,000	91,000
Donations	505	3,700	3,195	3,425	2,600
Grants		26,000	26,000		26,000
User Fees		1,500	1,500	1,800	
Miscellaneous other revenues	18,198	20,100	1,902	3,701	17,400
Total Revenue	109,621	142,300	32,679	99,926	137,000
Expenses					
Materials & Services	42,931	144,393	101,462	55,242	148,000
Total Expenses	42,931	144,393	101,462	55,242	148,000
Net before Financing and Transfers	66,690	(2,093)	(68,783)	44,684	(11,000)
FINANCING & TRANSFERS					
Reserve and Capital Fund Transfers					
Transfers to reserves	2,534	5,067	2,533		
Total Reserve and Capital Fund Transfers	2,534	5,067	2,533		
NET FINANCING & TRANSFERS	2,534	5,067	2,533		
(SURPLUS)/DEFICIT CARRYFORWARD					
General (surplus) deficit	(10,193)	(7,160)	3,033	(11,216)	(11,000)
Total (SURPLUS)/DEFICIT CARRYFORWARD	(10,193)	(7,160)	3,033	(11,216)	(11,000)
DEPARTMENT NET REVENUE/(EXPENSE)	74,349		(74,349)	55,900	

**CORPORATION OF THE TOWN OF FORT ERIE
QUARTERLY REPORT**

	2013 YTD Actuals June	2013 Budget	2013 Budget Remaining	2012 YTD Actuals June	2012 Budget December
Revenue					
Payments in Lieu of Taxes	228,851	220,000	(8,851)	215,555	202,500
Total Revenue	228,851	220,000	(8,851)	215,555	202,500
Expenses					
Net before Financing and Transfers	228,851	220,000	(8,851)	215,555	202,500
FINANCING & TRANSFERS					
NET FINANCING & TRANSFERS					
(SURPLUS)/DEFICIT CARRYFORWARD					
DEPARTMENT NET REVENUE/(EXPENSE)	228,851	220,000	(8,851)	215,555	202,500

CORPORATION OF THE TOWN OF FORT ERIE
QUARTERLY REPORT

	2013 YTD Actuals June	2013 Budget	2013 Budget Remaining	2012 YTD Actuals June	2012 Budget December
Revenue					
Fine Revenue	38,308	77,000	38,692	51,647	74,000
Grants	25,700	51,354	25,654	28,550	57,060
Interest & Penalties	452,711	690,000	237,289	408,514	654,000
User Fees	49,433	48,500	(933)		2,000
Miscellaneous other revenues	56,603	41,000	(15,603)	46,533	32,000
Total Revenue	622,755	907,854	285,099	535,244	819,060
Expenses					
Materials & Services		500	500	(130)	500
Total Expenses		500	500	(130)	500
Net before Financing and Transfers	622,755	907,354	284,599	535,374	818,560
FINANCING & TRANSFERS					
NET FINANCING & TRANSFERS					
(SURPLUS)/DEFICIT CARRYFORWARD					
General (surplus) deficit		(30,750)	(30,750)	(150,000)	(150,000)
Total (SURPLUS)/DEFICIT CARRYFORWARD		(30,750)	(30,750)	(150,000)	(150,000)
DEPARTMENT NET REVENUE/(EXPENSE)	622,755	938,104	315,349	685,374	968,560

CORPORATION OF THE TOWN OF FORT ERIE
QUARTERLY REPORT

	2013 YTD Actuals June	2013 Budget	2013 Budget Remaining	2012 YTD Actuals June	2012 Budget December
Revenue					
Gaming Revenues	579,477	834,500	255,023	911,624	1,788,000
Total Revenue	579,477	834,500	255,023	911,624	1,788,000
Expenses					
Net before Financing and Transfers	579,477	834,500	255,023	911,624	1,788,000
FINANCING & TRANSFERS					
Interdepartmental transfers					
Allocation of Gaming Revenues	346,500	834,500	488,000	576,545	1,788,000
Total Interdepartmental transfers	346,500	834,500	488,000	576,545	1,788,000
NET FINANCING & TRANSFERS	346,500	834,500	488,000	576,545	1,788,000
(SURPLUS)/DEFICIT CARRYFORWARD					
DEPARTMENT NET REVENUE/(EXPENSE)	232,977		(232,977)	335,079	

CORPORATION OF THE TOWN OF FORT ERIE
QUARTERLY REPORT

	2013 YTD Actuals June	2013 Budget	2013 Budget Remaining	2012 YTD Actuals June	2012 Budget December
Revenue					
Expenses					
Wages & Benefits	112,397	239,034	126,637	111,821	239,712
Materials & Services	16,216	34,006	17,790	13,522	62,506
Total Expenses	128,613	273,040	144,427	125,343	302,218
Net before Financing and Transfers	(128,613)	(273,040)	(144,427)	(125,343)	(302,218)
FINANCING & TRANSFERS					
Interdepartmental transfers					
Program Support Charges	60,596	121,191	60,595	57,125	114,249
Total Interdepartmental transfers	60,596	121,191	60,595	57,125	114,249
Reserve and Capital Fund Transfers					
Transfers to reserves	6,500	13,000	6,500	6,500	13,000
Total Reserve and Capital Fund Transfers	6,500	13,000	6,500	6,500	13,000
NET FINANCING & TRANSFERS	67,096	134,191	67,095	63,625	127,249
(SURPLUS)/DEFICIT CARRYFORWARD					
DEPARTMENT NET REVENUE/(EXPENSE)	(195,709)	(407,231)	(211,522)	(188,968)	(429,467)

CORPORATION OF THE TOWN OF FORT ERIE
QUARTERLY REPORT

	2013 YTD Actuals June	2013 Budget	2013 Budget Remaining	2012 YTD Actuals June	2012 Budget December
Revenue					
User Fees				30,000	40,000
Total Revenue				30,000	40,000
Expenses					
Wages & Benefits	395,465	854,696	459,231	355,076	791,256
Materials & Services	159,198	279,606	120,408	128,453	271,176
Total Expenses	554,663	1,134,302	579,639	483,529	1,062,432
Net before Financing and Transfers	(554,663)	(1,134,302)	(579,639)	(453,529)	(1,022,432)
FINANCING & TRANSFERS					
Interdepartmental transfers					
Program Support Charges	(350,272)	(700,544)	(350,272)	(322,393)	(644,785)
Total Interdepartmental transfers	(350,272)	(700,544)	(350,272)	(322,393)	(644,785)
Reserve and Capital Fund Transfers					
Transfers to reserves	29,800	59,600	29,800	29,800	59,600
Total Reserve and Capital Fund Transfers	29,800	59,600	29,800	29,800	59,600
NET FINANCING & TRANSFERS	(320,472)	(640,944)	(320,472)	(292,593)	(585,185)
(SURPLUS)/DEFICIT CARRYFORWARD					
DEPARTMENT NET REVENUE/(EXPENSE)	(234,191)	(493,358)	(259,167)	(160,936)	(437,247)

CORPORATION OF THE TOWN OF FORT ERIE
QUARTERLY REPORT

	2013 YTD Actuals June	2013 Budget	2013 Budget Remaining	2012 YTD Actuals June	2012 Budget December
Revenue					
Fine Revenue	1,603	10,000	8,397	3,940	15,000
Sale of land, buildings and equipment	1,337	55,000	53,663	33,465	60,000
User Fees	29,728	39,000	9,272	29,600	30,000
Total Revenue	32,668	104,000	71,332	67,005	105,000
Expenses					
Wages & Benefits	294,322	756,789	462,467	375,383	757,464
Materials & Services	163,714	245,476	81,762	241,133	456,957
Total Expenses	458,036	1,002,265	544,229	616,516	1,214,421
Net before Financing and Transfers	(425,368)	(898,265)	(472,897)	(549,511)	(1,109,421)
FINANCING & TRANSFERS					
Interdepartmental transfers					
Fleet Related Charges	7,765	15,529	7,764	7,076	14,151
Program Support Charges	(1,792)	(3,583)	(1,791)	(2,690)	(5,380)
Total Interdepartmental transfers	5,973	11,946	5,973	4,386	8,771
Reserve and Capital Fund Transfers					
Transfers from reserves				(41,522)	(121,500)
Transfers to reserves	10,000	20,000	10,000	10,000	20,000
Total Reserve and Capital Fund Transfers	10,000	20,000	10,000	(31,522)	(101,500)
NET FINANCING & TRANSFERS	15,973	31,946	15,973	(27,136)	(92,729)
(SURPLUS)/DEFICIT CARRYFORWARD					
DEPARTMENT NET REVENUE/(EXPENSE)	(441,341)	(930,211)	(488,870)	(522,375)	(1,016,692)

CORPORATION OF THE TOWN OF FORT ERIE
QUARTERLY REPORT

	2013 YTD Actuals June	2013 Budget	2013 Budget Remaining	2012 YTD Actuals June	2012 Budget December
Revenue					
User Fees	96,440	180,020	83,580	252,812	172,200
Miscellaneous other revenues	2,052		(2,052)	2,052	
Total Revenue	98,492	180,020	81,528	254,864	172,200
Expenses					
Wages & Benefits	549,856	1,106,856	557,000	549,693	1,110,740
Materials & Services	203,168	465,487	262,319	224,529	433,177
Total Expenses	753,024	1,572,343	819,319	774,222	1,543,917
Net before Financing and Transfers	(654,532)	(1,392,323)	(737,791)	(519,358)	(1,371,717)
FINANCING & TRANSFERS					
Interdepartmental transfers					
Program Support Charges	(293,125)	(586,250)	(293,125)	(294,527)	(589,053)
Total Interdepartmental transfers	(293,125)	(586,250)	(293,125)	(294,527)	(589,053)
Reserve and Capital Fund Transfers					
Transfers from reserves				(50,000)	(50,000)
Transfers to reserves	19,250	38,500	19,250	19,250	38,500
Transfers Development Chgs Reserve		(42,000)	(42,000)		(42,000)
Total Reserve and Capital Fund Transfers	19,250	(3,500)	(22,750)	(30,750)	(53,500)
NET FINANCING & TRANSFERS	(273,875)	(589,750)	(315,875)	(325,277)	(642,553)
(SURPLUS)/DEFICIT CARRYFORWARD					
DEPARTMENT NET REVENUE/(EXPENSE)	(380,657)	(802,573)	(421,916)	(194,081)	(729,164)

CORPORATION OF THE TOWN OF FORT ERIE
QUARTERLY REPORT

	2013 YTD Actuals June	2013 Budget	2013 Budget Remaining	2012 YTD Actuals June	2012 Budget December
Revenue					
Expenses					
Materials & Services	788,989	821,617	32,628	697,379	739,276
Total Expenses	788,989	821,617	32,628	697,379	739,276
Net before Financing and Transfers	(788,989)	(821,617)	(32,628)	(697,379)	(739,276)
FINANCING & TRANSFERS					
Interdepartmental transfers					
Program Support Charges	(383,955)	(767,910)	(383,955)	(370,855)	(741,709)
Total Interdepartmental transfers	(383,955)	(767,910)	(383,955)	(370,855)	(741,709)
Reserve and Capital Fund Transfers					
Transfers to reserves	10,000	20,000	10,000	10,000	20,000
Total Reserve and Capital Fund Transfers	10,000	20,000	10,000	10,000	20,000
NET FINANCING & TRANSFERS	(373,955)	(747,910)	(373,955)	(360,855)	(721,709)
(SURPLUS)/DEFICIT CARRYFORWARD					
DEPARTMENT NET REVENUE/(EXPENSE)	(415,034)	(73,707)	341,327	(336,524)	(17,567)

CORPORATION OF THE TOWN OF FORT ERIE
QUARTERLY REPORT

	2013 YTD Actuals June	2013 Budget	2013 Budget Remaining	2012 YTD Actuals June	2012 Budget December
Revenue					
Donations	(840)		840		
User Fees	2,842	8,500	5,658	8,116	11,250
Total Revenue	2,002	8,500	6,498	8,116	11,250
Expenses					
Wages & Benefits	349,105	1,273,255	924,150	329,310	1,222,294
Materials & Services	224,785	345,464	120,679	188,462	346,745
Debt Interest Charges		31,000	31,000		
Grants				7,500	7,500
Total Expenses	573,890	1,649,719	1,075,829	525,272	1,576,539
Net before Financing and Transfers	(571,888)	(1,641,219)	(1,069,331)	(517,156)	(1,565,289)
FINANCING & TRANSFERS					
Interdepartmental transfers					
Fleet Related Charges	115,160	230,320	115,160	105,922	211,843
Allocation of Gaming Revenues					(800,000)
Program Support Charges	210,480	420,960	210,480	193,814	387,627
Total Interdepartmental transfers	325,640	651,280	325,640	299,736	(200,530)
Reserve and Capital Fund Transfers					
Transfers to reserves	192,000	384,000	192,000	192,000	1,184,000
Total Reserve and Capital Fund Transfers	192,000	384,000	192,000	192,000	1,184,000
NET FINANCING & TRANSFERS	517,640	1,035,280	517,640	491,736	983,470
(SURPLUS)/DEFICIT CARRYFORWARD					
DEPARTMENT NET REVENUE/(EXPENSE)	(1,089,528)	(2,676,499)	(1,586,971)	(1,008,892)	(2,548,759)

CORPORATION OF THE TOWN OF FORT ERIE
QUARTERLY REPORT

	2013 YTD Actuals June	2013 Budget	2013 Budget Remaining	2012 YTD Actuals June	2012 Budget December
Revenue					
Donations	2,466	4,400	1,934	613	4,000
Grants		37,230	37,230	40,000	77,230
User Fees	216,937	528,020	311,083	244,532	519,000
Miscellaneous other revenues	594	3,000	2,406	839	3,770
Total Revenue	219,997	572,650	352,653	285,984	604,000
Expenses					
Wages & Benefits	807,121	1,606,589	799,468	796,749	1,602,335
Materials & Services	52,874	188,023	135,149	53,187	262,091
Grants		20,000	20,000		20,000
Total Expenses	859,995	1,814,612	954,617	849,936	1,884,426
Net before Financing and Transfers	(639,998)	(1,241,962)	(601,964)	(563,952)	(1,280,426)
FINANCING & TRANSFERS					
Interdepartmental transfers					
Fleet Related Charges	7,766	15,528	7,762	7,669	15,336
Program Support Charges	189,868	379,736	189,868	187,147	374,292
Total Interdepartmental transfers	197,634	395,264	197,630	194,816	389,628
Reserve and Capital Fund Transfers					
Transfers from reserves	(574)	(54,488)	(53,914)	(1)	(89,182)
Transfers to reserves	1,010		(1,010)		
Total Reserve and Capital Fund Transfers	436	(54,488)	(54,924)	(1)	(89,182)
NET FINANCING & TRANSFERS	198,070	340,776	142,706	194,815	300,446
(SURPLUS)/DEFICIT CARRYFORWARD					
DEPARTMENT NET REVENUE/(EXPENSE)	(838,068)	(1,582,738)	(744,670)	(758,767)	(1,580,872)

CORPORATION OF THE TOWN OF FORT ERIE
QUARTERLY REPORT

	2013 YTD Actuals June	2013 Budget	2013 Budget Remaining	2012 YTD Actuals June	2012 Budget December
Revenue					
Grants		22,000	22,000		22,000
User Fees	5,922	41,800	35,878	28,116	41,800
Total Revenue	5,922	63,800	57,878	28,116	63,800
Expenses					
Wages & Benefits	296,787	727,347	430,560	279,605	728,318
Materials & Services	276,887	666,511	389,624	273,120	622,281
Debt Interest Charges	(6,230)	88,600	94,830	98,516	95,900
Total Expenses	567,444	1,482,458	915,014	651,241	1,446,499
Net before Financing and Transfers	(561,522)	(1,418,658)	(857,136)	(623,125)	(1,382,699)
FINANCING & TRANSFERS					
Interdepartmental transfers					
Fleet Related Charges	17,324	34,647	17,323	14,186	28,370
Program Support Charges	101,507	203,013	101,506	100,006	200,012
Total Interdepartmental transfers	118,831	237,660	118,829	114,192	228,382
Debt principal (advances)/repayments					
Repayment of Debt	18,365	243,000	224,635	235,829	236,000
Total Debt principal (advances)/repayments	18,365	243,000	224,635	235,829	236,000
Reserve and Capital Fund Transfers					
Transfers from reserves					(3,000)
Transfers to reserves	661,050	1,322,100	661,050	647,050	1,294,100
Transfers Development Chgs Reserve		(5,000)	(5,000)		(16,000)
Total Reserve and Capital Fund Transfers	661,050	1,317,100	656,050	647,050	1,275,100
NET FINANCING & TRANSFERS	798,246	1,797,760	999,514	997,071	1,739,482
(SURPLUS)/DEFICIT CARRYFORWARD					
DEPARTMENT NET REVENUE/(EXPENSE)	(1,359,768)	(3,216,418)	(1,856,650)	(1,620,196)	(3,122,181)

CORPORATION OF THE TOWN OF FORT ERIE
QUARTERLY REPORT

	2013 YTD Actuals June	2013 Budget	2013 Budget Remaining	2012 YTD Actuals June	2012 Budget December
Revenue					
Local Improvement Charges					57,500
Grants		62,000	62,000	308	27,000
User Fees	35,451	40,100	4,649	52,473	40,100
Total Revenue	35,451	102,100	66,649	52,781	124,600
Expenses					
Wages & Benefits	152,366	305,155	152,789	182,765	303,817
Materials & Services	54,783	351,000	296,217	89,218	477,600
Debt Interest Charges	19,020	73,300	54,280	82,597	81,000
Total Expenses	226,169	729,455	503,286	354,580	862,417
Net before Financing and Transfers	(190,718)	(627,355)	(436,637)	(301,799)	(737,817)
FINANCING & TRANSFERS					
Interdepartmental transfers					
Fleet Related Charges	84,365	189,030	104,665	108,873	193,820
Program Support Charges	47,218	94,435	47,217	44,109	88,217
Total Interdepartmental transfers	131,583	283,465	151,882	152,982	282,037
Debt principal (advances)/repayments					
Repayment of Debt	129,855	186,000	56,145	178,505	178,300
Total Debt principal (advances)/repayments	129,855	186,000	56,145	178,505	178,300
Reserve and Capital Fund Transfers					
Transfers from reserves		(120,000)	(120,000)		(248,100)
Transfers to reserves	394,350	788,700	394,350	394,350	788,700
Total Reserve and Capital Fund Transfers	394,350	668,700	274,350	394,350	540,600
NET FINANCING & TRANSFERS	655,788	1,138,165	482,377	725,837	1,000,937
(SURPLUS)/DEFICIT CARRYFORWARD					
DEPARTMENT NET REVENUE/(EXPENSE)	(846,506)	(1,765,520)	(919,014)	(1,027,636)	(1,738,754)

CORPORATION OF THE TOWN OF FORT ERIE
QUARTERLY REPORT

	2013 YTD Actuals June	2013 Budget	2013 Budget Remaining	2012 YTD Actuals June	2012 Budget December
Revenue					
Grants		250,000	250,000		250,000
User Fees	507	47,000	46,493	687	38,000
Total Revenue	507	297,000	296,493	687	288,000
Expenses					
Wages & Benefits	74,425	151,853	77,428	71,448	165,312
Materials & Services	219,900	772,895	552,995	333,206	580,863
Total Expenses	294,325	924,748	630,423	404,654	746,175
Net before Financing and Transfers	(293,818)	(627,748)	(333,930)	(403,967)	(458,175)
FINANCING & TRANSFERS					
Interdepartmental transfers					
Fleet Related Charges	7,084	14,168	7,084	5,977	11,953
Program Support Charges	54,708	109,415	54,707	48,821	97,641
Total Interdepartmental transfers	61,792	123,583	61,791	54,798	109,594
NET FINANCING & TRANSFERS	61,792	123,583	61,791	54,798	109,594
(SURPLUS)/DEFICIT CARRYFORWARD					
DEPARTMENT NET REVENUE/(EXPENSE)	(355,610)	(751,331)	(395,721)	(458,765)	(567,769)

CORPORATION OF THE TOWN OF FORT ERIE
QUARTERLY REPORT

	2013 YTD Actuals June	2013 Budget	2013 Budget Remaining	2012 YTD Actuals June	2012 Budget December
Revenue					
Donations	1,000		(1,000)	1,000	
Grants		4,000	4,000		8,000
Interest & Penalties	11,653	23,000	11,347	16,989	23,000
User Fees	65,560	116,100	50,540	58,963	113,462
Total Revenue	78,213	143,100	64,887	76,952	144,462
Expenses					
Wages & Benefits	1,226,926	2,468,443	1,241,517	1,171,176	2,468,501
Materials & Services	940,020	2,290,980	1,350,960	1,028,111	2,111,936
Grants	6,013	25,350	19,337	5,475	25,250
Total Expenses	2,172,959	4,784,773	2,611,814	2,204,762	4,605,687
Net before Financing and Transfers	(2,094,746)	(4,641,673)	(2,546,927)	(2,127,810)	(4,461,225)
FINANCING & TRANSFERS					
Interdepartmental transfers					
Fleet Related Charges	(458,319)	(895,284)	(436,965)	(446,833)	(851,985)
Program Support Charges	338,271	676,537	338,266	314,260	628,519
Total Interdepartmental transfers	(120,048)	(218,747)	(98,699)	(132,573)	(223,466)
Reserve and Capital Fund Transfers					
Transfers from reserves		(88,170)	(88,170)		(8,521)
Transfers to reserves	183,160	366,300	183,140	183,153	366,300
Total Reserve and Capital Fund Transfers	183,160	278,130	94,970	183,153	357,779
NET FINANCING & TRANSFERS	63,112	59,383	(3,729)	50,580	134,313
(SURPLUS)/DEFICIT CARRYFORWARD					
DEPARTMENT NET REVENUE/(EXPENSE)	(2,157,858)	(4,701,056)	(2,543,198)	(2,178,390)	(4,595,538)

CORPORATION OF THE TOWN OF FORT ERIE
QUARTERLY REPORT

	2013 YTD Actuals June	2013 Budget	2013 Budget Remaining	2012 YTD Actuals June	2012 Budget December
Revenue					
Donations		100	100		100
Fine Revenue	4,966	70,000	65,034	9,717	70,000
Interest & Penalties	(56)		56	(1)	
User Fees	363,021	767,250	404,229	348,126	786,100
Total Revenue	367,931	837,350	469,419	357,842	856,200
Expenses					
Wages & Benefits	635,332	1,215,708	580,376	593,628	1,207,531
Materials & Services	590,672	1,528,522	937,850	628,045	1,495,003
Total Expenses	1,226,004	2,744,230	1,518,226	1,221,673	2,702,534
Net before Financing and Transfers	(858,073)	(1,906,880)	(1,048,807)	(863,831)	(1,846,334)
FINANCING & TRANSFERS					
Interdepartmental transfers					
Fleet Related Charges	29,777	59,553	29,776	25,158	50,316
Allocation of Gaming Revenues	(346,500)	(346,500)			
Program Support Charges	(207,775)	(415,550)	(207,775)	(186,617)	(373,231)
Total Interdepartmental transfers	(524,498)	(702,497)	(177,999)	(161,459)	(322,915)
Reserve and Capital Fund Transfers					
Transfers to reserves	702,450	1,116,729	414,279	178,700	399,400
Total Reserve and Capital Fund Transfers	702,450	1,116,729	414,279	178,700	399,400
NET FINANCING & TRANSFERS	177,952	414,232	236,280	17,241	76,485
(SURPLUS)/DEFICIT CARRYFORWARD					
DEPARTMENT NET REVENUE/(EXPENSE)	(1,036,025)	(2,321,112)	(1,285,087)	(881,072)	(1,922,819)

CORPORATION OF THE TOWN OF FORT ERIE
QUARTERLY REPORT

	2013 YTD Actuals June	2013 Budget	2013 Budget Remaining	2012 YTD Actuals June	2012 Budget December
Revenue					
Donations	3,930	2,500	(1,430)	19,997	31,500
Grants		39,100	39,100	47,500	881,200
User Fees	6,029	9,000	2,971	9,482	18,500
Miscellaneous other revenues				3,153	81,000
Total Revenue	9,959	50,600	40,641	80,132	1,012,200
Expenses					
Wages & Benefits	186,634	386,744	200,110	191,383	387,964
Materials & Services	27,559	143,841	116,282	257,147	1,275,624
Grants	1,038,459	2,043,539	1,005,080	1,690,887	2,533,177
Partnership Programs	23,244	63,600	40,356	1,000	56,600
Total Expenses	1,275,896	2,637,724	1,361,828	2,140,417	4,253,365
Net before Financing and Transfers	(1,265,937)	(2,587,124)	(1,321,187)	(2,060,285)	(3,241,165)
FINANCING & TRANSFERS					
Interdepartmental transfers					
Allocation of Gaming Revenues		(488,000)	(488,000)	(576,545)	(988,000)
Program Support Charges	42,893	85,785	42,892	42,279	84,558
Total Interdepartmental transfers	42,893	(402,215)	(445,108)	(534,266)	(903,442)
Reserve and Capital Fund Transfers					
Transfers from reserves		(35,000)	(35,000)	(55,000)	(15,000)
Transfers to reserves	15,000	30,000	15,000	11,100	22,200
Transfers Development Chgs Reserve					(22,000)
Total Reserve and Capital Fund Transfers	15,000	(5,000)	(20,000)	(43,900)	(14,800)
NET FINANCING & TRANSFERS	57,893	(407,215)	(465,108)	(578,166)	(918,242)
(SURPLUS)/DEFICIT CARRYFORWARD					
General (surplus) deficit	(5,719)	(5,961)	(242)	(8,101)	(8,101)
Total (SURPLUS)/DEFICIT CARRYFORWARD	(5,719)	(5,961)	(242)	(8,101)	(8,101)
DEPARTMENT NET REVENUE/(EXPENSE)	(1,318,111)	(2,173,948)	(855,837)	(1,474,018)	(2,314,822)

Appendix "2" to Administrative Report No. CS-18-2013

CORPORATION OF THE TOWN OF FORT ERIE
CAPITAL VARIANCE REPORT

Note: Explanation should include status of project if already in progress and estimate of completion date.
If not yet started explain reason for delay and estimated start date.

Run Date: 7/19/13 9:59 AM

	Cumulative	Cumulative	Budget	%	Explanation for projects with
	Budget	Actuals	Remaining	Variance	budget in excess of \$200,000
					or 100% of budget remaining
OPEN JOBS					
CORPORATE SERVICES					
COPY13 Photocopier Replacement	25,500	5,944	19,556	76.69%	
FIMM13 Folder/Inserter and Mailing Machine	28,000		28,000	100.00%	Fall 2013
IMIS12 Technology Equipent Replacement	49,000	47,519	1,481	3.02%	
IMIS13 Technology Equipment Replacement	45,000	14,806	30,194	67.10%	
MICR12 Completion of MS Office Roll Out	20,000	17,047	2,953	14.77%	
VAAA12 Voice Activated Auto Attendant	10,000	8,730	1,270	12.70%	
WEBV12 Web Site redesign	25,000	23,739	1,261	5.04%	
Total CORPORATE SERVICES	202,500	117,785	84,715	41.83%	
COMMUNITY PLANNING & DEVELOPMENT					
ACQU09 Parkland Acquisition	250,000	2,299	247,701	99.08%	Parkland Acquisiton dependant on when developer proceeds with development
BALL10 Underutilized Ball Diamonds	11,600	10,166	1,434	12.36%	
BATT14 Interpretive Signage at Battlefield Park	21,000		21,000	100.00%	Underway, contractor retained
BAYB08 Bay Beach Public Private Partnership	85,000	87,046	(2,046)	(2.41%)	
DOUG13 Douglastown Footpath Replacement					Budget amendment to Ridgeway Village Square
ENHA12 Neighbourhood Park Enhancements	25,000	31,674	(6,674)	(26.70%)	Budget does not reflect \$8,500 of memorial bench donations that were deposited to this account. In fact, there is \$1,800 left in this account.
ENHA13 Neighbourhood Park Enhancements	25,000	3,577	21,423	85.69%	
FRND12 Friendship Trail Signage	25,000	4,568	20,432	81.73%	
MADL14 Madeline Faiazza Memorial Park Playground Replacement	60,000	3,101	56,899	94.83%	
MULT11 Multi-Use Court AC Douglas Park	125,000	114,355	10,645	8.52%	
OAKE13 Oakes Park Ball Diamond Improvements	25,000	8,998	16,002	64.01%	
OPT111 Optimist Park Soccer Field Lights	500,000	18,636	481,364	96.27%	Underway, tender closes July 29/13
POOL08 Kinsman Pool Replacement		2,882	(2,882)		Project accumulates receipts from fundraising
RDGW11 Ridgeway Village Market Square Construction	175,000	136,649	38,351	21.91%	
RELF07 Releaf Fort Erie		16,307	(16,307)		Moved to Operations Budget
RIVR08 Riverwalk Completion	15,000	562	14,438	96.25%	

CORPORATION OF THE TOWN OF FORT ERIE
CAPITAL VARIANCE REPORT

Note: Explanation should include status of project if already in progress and estimate of completion date.
If not yet started explain reason for delay and estimated start date.

Run Date: 7/19/13 9:59 AM

	Cumulative	Cumulative	Budget	%	Explanation for projects with
	Budget	Actuals	Remaining	Variance	budget in excess of \$200,000
					or 100% of budget remaining
SCHO07 Schooley Rd. Parkland Aquisition	90,000		90,000	100.00%	Parkland Acquisiton dependant on when developer proceeds with development
SCLP99 Freedom Park Sculpture		13,550	(13,550)		Reallocation from Erie Beach Friendship Trail; as yet not completed
SENG10 Repairs to 6218 Steam Engine	25,000	7,649	17,351	69.40%	
SOCC11 Soccer Field Renovation	90,000	68,742	21,258	23.62%	
TRAN03 Trans Canada Trail Pavilion	50,000	37,195	12,805	25.61%	
WATF13 Waterfront Road Allowance Improvements	15,000	685	14,315	95.43%	
WATR10 Waterfront Road Allowance Improvements	25,000	25,697	(697)	(2.79%)	
WATR11 Waterfront Road Allowance Improvements	20,000	17,865	2,135	10.68%	
Total COMMUNITY PLANNING & DEVELOPMENT	1,657,600	612,203	1,045,397	63.07%	
FIRE DEPT					
BKGR12 Replacement of Bunker Gear	40,000	40,371	(371)	(0.93%)	
BKGR13 Replacement of Bunker Gear	20,000		20,000	100.00%	Fall 2013
FHTI12 Fire Hall Telecommunication Infrastructure	55,000	55,047	(47)	(0.09%)	
PAGE13 Update Volunteer Firefighter's Pagers	10,000		10,000	100.00%	Quote closed; items to be ordered
TOWR13 Training Tower Improvements	20,000		20,000	100.00%	Materials ordered, Construction to commence soon
Total FIRE DEPT	145,000	95,418	49,582	34.19%	
INFRASTRUCTURE SERVICES					
BAR08 Baer Municipal Drain	182,220	122,791	59,429	32.61%	
BCSB10 Beaver Creek South Branch Petition	104,668	89,350	15,318	14.63%	
BELV17 Belleview Blvd Watermain	30,000		30,000	100.00%	Design not started - fall 2013
BEPK11 Bertie Street Parking Modifications	40,000	42,129	(2,129)	(5.32%)	
BERT13 Bertie Bay Drainage Improvements	350,000	304	349,696	99.91%	Design 90% complete
BLCD04 Black Creek Municipal Drain	96,696	390	96,306	99.60%	
BRDM09 Brighton/Dominion Watermain	25,000		25,000	100.00%	Design not started - fall 2013
BVRC09 Beaver Creek Municipal Drain	1,466,000	1,235,412	230,588	15.73%	Project underway, 80% complete
CATH06 Catherine St Service Improvements Ph 1	180,000	6,083	173,917	96.62%	
CATT06 Catherine St Service Improvements Ph 2	140,000	4,979	135,021	96.44%	

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CBRP12 Catch Basin Replacement	50,000		50,000	100.00%	Tender underway
CENT13 Central Ave Bridge Replacement	55,000	57	54,943	99.90%	
CPSD09 Crescent Park Storm Drainage Phase 2	110,000		110,000	100.00%	Design not started
DISH07 DISHER ST. WATERMAIN REPLACEMENT (RIDGE RD. TO GORHAM)	470,000	26,853	443,147	94.29%	Tender underway
DMWT12 Dominion Road Watermain/Albany Reconstruction	350,000	420	349,580	99.88%	Region project - construction underway
DODS11 Dodds Court Street Light Upgrade	50,000	32,525	17,475	34.95%	
DOMN11 Dominion Road Pumping Station Replacement	180,000		180,000	100.00%	Region project - construction underway
ERBD05 Erie Beach Development-Bardol	131,000	98,719	32,281	25	
FAST13 FAST Van Purchase	55,000		55,000	100.00%	PO issued
FRCD11 Frenchmans Creek Municipal Drain	40,000	988	39,012	97.53%	
GLED04 Glenny Municipal Drain	90,000	17,058	72,942	81.05%	
GORG11 St. George Street Light Upgrade	50,000		50,000	100.00%	CNP project - complete - no invoice
GREN12 Green Acres Drive Upgrade	30,000		30,000	100.00%	CNP project - complete - no invoice
GRRP12 Guide Rail Replacement	50,000	42,606	7,394	14.79%	
GRSW13 Garrison Rd Sidewalk	5,000		5,000	100.00%	Design underway
HAGY14 Hagey Ave Road Extension	20,000	968	19,032	95.16%	
HIGH10 High Street Service Improvements	1,480,000	3,022	1,476,978	99.80%	Design underway
HLDF12 Highland/Farr Watermain Replacement	380,000	1,018	378,982	99.73%	Region project - construction underway
HOUS10 HOUSE ROAD DRAINAGE PETITION	233,000	24,869	208,131	89.33%	Design underway
HOUS12 House Road Bridge Replacement	340,000	224,491	115,509	33.97%	Project complete
HRSH18 Hershey Street Watermain	5,000		5,000	100.00%	Design not started - fall 2013
HWOT14 Hollow Bay, Winger, Ott, Thunder Bay, Centralia Bridge Repair	40,000		40,000	100.00%	Design not started - fall 2013
KING09 Kingsmill Street Watermain Replacement	539,000	8,289	530,711	98.46%	Design underway
KNGD12 King Street Road Upgrade - PH1	300,000	1,271	298,729	99.58%	Construction not started - Development Dependent
LAKE07 Lakeside Watermain Replacement (Phillips to Dominion)	70,000	4,363	65,637	93.77%	
LEWI13 Lewis St Sanitary Sewer	1,400,000		1,400,000	100.00%	Design not started - fall 2013
MAIN10 West Main St Sewer Replacement	514,000	407,660	106,340	20.69%	Construction complete
MAND04 Mann Municipal Drain	340,000	28,015	311,985	91.76%	Design underway
MARD04 Marsh Municipal Drain	20,000	629	19,371	96.86%	
MATA13 Mathewson Ave. Watermain - Helena to Inglewood	23,000		23,000	100.00%	Design not started - fall 2013

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MATB13 Mathewson Ave. Watermain - Inglewood to Ridgeway	5,000		5,000	100.00%	Design not started - fall 2013
MATT13 Matthews and Bertie Bridge Replacement	330,000	3,203	326,797	99.03%	Tender underway
MILL08 Miller Road Watermain	250,000	137,150	112,850	45.14%	Construction underway
MILR11 Miller Municipal Drain	180,000	12,648	167,352	92.97%	
NEVA13 Neva Watermain	33,000		33,000	100.00%	Design not started
NIGH09 Nigh Road Reconstruction	20,000		20,000	100.00%	Construction not started - Development Dependent
ORCH12 Orchard Ave Watermain Replacement	340,000	4,959	335,041	98.54%	Design complete
OUTD04 Outlet Municipal Drain	388,000	70,652	317,348	81.79%	Design underway
PABD12 Point Abino Municipal Drain	93,750	4,201	89,549	95.52%	
PAWT10 Point Abino Watermain Replacement	520,000	65,717	454,283	87.36%	Construction underway
PETT10 Petit Road Watermain	30,000		30,000	100.00%	Region project - complete - awaiting invoice
PROS05 Prospect Point Road- Phase 1	704,000	476,499	227,501	32.32%	
PRPT12 Prospect Point Road - Dominion to Cutler	395,000	230,125	164,875	41.74%	
PTAB10 Point Abino Road Reconstruction	1,400,000	22,745	1,377,255	98.38%	Design underway
RRAD10 Rural Address / House Signs	50,000	1,951	48,049	96.10%	
RRDF05 Ridge Rd Storm & Road Reconstruction	7,281,184	7,321,642	(40,458)	(0.56%)	Construction complete
RSRF12 2012 Road Resurfacing Program	600,000	476,140	123,860	20.64%	Construction complete
RSRF13 2013 Road Resurfacing Program	400,000	4,507	395,493	98.87%	Design underway
RSRM12 Road Signs Retro-reflectivity Meter	15,000	12,160	2,840	18.93%	
RTRK06 Race Track Meter Replacement	45,000	2,322	42,678	94.84%	
SCHD04 Schill Municipal Drain	50,000	1,616	48,384	96.77%	
SCLD04 Schooley Municipal Drain	337,000	108,707	228,293	67.74%	Construction complete
SCLR10 Schooley Road Upgrade	99,350		99,350	100.00%	Construction not started - Development Dependent
SIDE12 2012 Sidewalk Repair Program	200,000	212,310	(12,310)	(6.16%)	Construction complete
SIDE13 2013 Sidewalk Rehab Program	200,000	42,993	157,007	78.50%	Construction underway
SPEA13 Spears Rd North - Water srvc trsfs	48,000		48,000	100.00%	Construction not started
STBL09 Stevensville-Black Creek Petition	56,000	1,054	54,946	98.12%	
STJD04 St John's Marsh Municipal Drain	60,000	1,064	58,936	98.23%	
STRD11 Stonemill and Nigh Road Area Municipal Drainage	340,000	9,617	330,383	97.17%	Design underway
TBBO06 Thunder Bay Drainage Improvements	20,000	104	19,896	99.48%	

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TBBS06 Thunder Bay Drainage Improvements - Bernard to Six Mile Creek	100,000		100,000	100.00%	Design not started - fall 2013
TBIV12 Thunder Bay Storm Drainage Phase 4 - Cook Trunk	805,000		805,000	100.00%	Design not started - fall 2013
TBPE06 Thunder Bay Road	31,000		31,000	100.00%	Construction not started - Development Dependent
TBRA09 Thunder Bay Rd Storm Drainage/Bernard Ave Outlet	65,000	4,591	60,409	92.94%	
TERR10 Terrace Lane	180,000	2,039	177,961	98.87%	
VIDC12 Video Camera / Locate Machine	25,000	17,162	7,838	31.35%	
WALK10 Walking Web to School	53,000	704	52,296	98.67%	
WALK16 Walking Web - Buffalo Rd	146,850	524	146,326	99.64%	
WARR09 Warren/Lewis Service Improvements	1,362,000	85,845	1,276,155	93.70%	Design underway
WIBF11 Winger Rd Reconstruction - Bowen to Farm	30,000	4,834	25,166	83.89%	
WMET12 2012 Water Meter Replacement Program	400,000	467,175	(67,175)	(16.79%)	Project complete; shortfall to be funded with water meter sales revenue
WMET13 2013 Water Meter Replacement Program	400,000	314,788	85,212	21.30%	Construction underway
WNGR09 Winger Rd Drain Municipal Drain	92,000	90,716	1,284	1.40%	
ZAVI04 Zavitz Municipal Drain	242,500	49,037	193,463	79.78%	Design underway
ZMET06 District Zone Metering Program	60,000		60,000	100.00%	Joint project pending Region cost-sharing commitment
Total INFRASTRUCTURE SERVICES	28,386,218	12,686,760	15,699,458	55.31%	
FACILITIES MAINTENANCE					
AODA12 Accessibility Upgrades For AODA	15,000	22,188	(7,188)	(47.92%)	Project costing should be to AODA13. Correct by Journal Entry
AODA13 Accessibility Upgrades for AODA	15,000	1,929	13,071	87.14%	
CRAE13 Crystal Ridge Arena Accessible Entrance	16,000	9,070	6,930	43.31%	
CRAH14 Crystal Ridge Arena Heater Replacement	45,000		45,000	100.00%	Project complete - To be invoiced
CRFS15 Crystal Ridge Floor Scrubber Replacement	12,000	8,490	3,510	29.25%	
CRLU11 Crystal Ridge Arena Lighting Upgrade	50,000	608	49,392	98.78%	
FSTD10 Central Fire Station	3,960,000	3,864,194	95,806	2.42%	
GCLU11 Gibson Centre Lighting Upgrade	40,000		40,000	100.00%	Quotation to be issued in October 2013
GCMR12 Gibson Centre Mechanical Replacements	62,000	17,046	44,954	72.51%	
LPCR14 Leisureplex Condenser Rehabilitation	18,000	7,831	10,169	56.49%	
LPFC13 Leisureplex Carpet Replacement	26,000		26,000	100.00%	Quotation closed; Awaiting Award

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LPHE14 Leisureplex Heat Exchanger Rebuild	35,000		35,000	100.00%	Project awarded; awaiting installation
LRPP12 Leisureplex Refrigeration Plant Piping	25,000	1,950	23,050	92.20%	
SHAE12 Stevensville Hall Accessible Entrance	30,000	26,569	3,431	11.44%	
SHMR16 Stevensville Hall Metal Replacement	35,000		35,000	100.00%	Quotation to be issued in October 2013
SHRR14 Stevensville Hall Roof Replacement	45,000	212	44,788	99.53%	
THHA13 Town Hall Heating & Air Conditioning Equipment Replacement	60,000	52,693	7,307	12.18%	
Total FACILITIES MAINTENANCE	4,489,000	4,012,780	476,220	10.61%	
PARKS MAINTENANCE					
GWCL12 Greenwood Cemetery Concrete Walkway and Landscaping	21,000	20,888	112	0.53%	
GWDR12 Greenwood Cemetery Drainage Improvements	25,000	11,243	13,757	55.03%	
RCCL12 Ridgeway Memorial Cemetery Concrete and Landscaping	9,000	3,096	5,904	65.60%	
Total PARKS MAINTENANCE	55,000	35,227	19,773	35.95%	
FLEET					
F00813 2013 Fire Minivan	26,000		26,000	100.00%	Vehicle delivered; Outfitting underway
P34413 2013 Parks & Cemeteries Dump Truck	65,000		65,000	100.00%	Vehicle ordered; delivery imminent
P54513 2013 Parks Tractor	36,000	31,032	4,968	13.80%	
P80713 2013 Parks Lawn Mower	28,000	24,343	3,657	13.06%	
R43213 2013 Roads Combo Plow / Sander	225,000		225,000	100.00%	Vehicle ordered; delivery imminent
Total FLEET	380,000	55,375	324,625	85.43%	
DEVELOPER DEPOSITS					
HILL07 Hill Estates Subdivision		165,295	(165,295)	#DIV/0!	
Total DEVELOPER DEPOSITS		165,295	(165,295)	#DIV/0!	
Total OPEN JOBS	35,315,318	17,780,843	17,534,475	49.65%	
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