



Fire Evacuation Plan
Short Term Rental
(occupant load 10 or less)

Name of property owner _____

Address _____

Phone number _____

Alternate contact _____

What type of smoke alarms are installed in the building (battery operated, hardwired, or hardwired and interconnected)? _____

*Note - All smoke alarms need to be replaced every ten years, or before the indicated replace-by date. If there are no dates indicated on the smoke alarm, it must be replaced.

Are there Carbon monoxide alarms? Yes/No Battery/Plugin/Hardwired
("No" is an acceptable answer, if there are no fuel-fired appliances in the home, no attached garage, or wood-burning stoves or fireplaces.)

**Note - replace carbon monoxide alarms at the manufacturers recommended time

***Note – test all smoke alarms and carbon monoxide alarms after every tenancy.

Portable fire extinguishers should be class ABC and be mounted in an easily accessible location. Monthly inspections include checking the extinguisher for any visible damage, ensuring that the pressure gauge is at an acceptable level and that the nozzle is not obstructed. Annually they must be maintained by a fire protection company.

Please attach a schematic drawing of each floor of the building which includes the following information:

Location of smoke alarms

Location of carbon monoxide alarms

Location of exits

Location of portable fire extinguishers

Total occupant load

See reverse side for symbols to use on the schematic drawing

The evacuation route drawings **shall** be posted in all bedrooms on the back of the door.



Entrance / Exit



Smoke Alarm

SA



Carbon Monoxide Alarm

CO



Fire Extinguisher - ABC Type

ABC

The following shall also be indicated on the drawing:

- The direction North
- The street side of the building.
- Rooms labelled by function ie: bedroom, kitchen, bathroom

If you require information on where smoke alarms and carbon monoxide alarms are required in your home please contact the Fort Erie Fire Department at 905-871-1600 x 5600